

Minutes of the May 18, 2023 WDB Meeting

Members Present

Rick Vaccari, Chair
Risa Baron
Danene Brown
Brigette Browning
Efrem Bycer
Veronica Delarosa

Jamie Gardner
Ed Hidalgo
Kevin Johnson
Brisa Johnson
Jeffrey Noyes
Kurling Robinson

Aida Rosa
Mimi Rosado
Ricky Shabazz
Annie Taamilo

Members Absent

Christina Bibler
Jeremy Vellon
Althea Salas

Matt Doyle
Carol Kim
Matthew Martin

Nancy Smith-Taylor
Carmen Summers
Phil Blair

Staff Members Present

Khaleda Atta, CPO
Shaina Gross, VP of Client Services
Claudia Huerta, VP of Business Engagement
Parina Parikh, VP of Sector Initiatives
Carlynn Yu, Finance Controller
Ana-Karen Zavala, Administrative Specialist

All reports, memoranda and letters contained in the agenda or distributed during open session shall by this reference become part of the original minutes.

Call to Order

This meeting was called to order by Rick Vaccari, at 8:12 a.m. with a quorum met at 8:37am.

Non-Agenda Public Comment

None

Action Items

Item 1: Minutes of the April 20, 2023 Meeting

A.Zavala noted a correction made to the Members Absent section.

Motion: WDB approves the meeting minutes.

Moved (R. Shabazz), Seconded (A. Taamilo), Carried unanimously

Information Item

Item 2: Organizational Update

Interim CEO

R. Vaccari provided an update regarding the interim CEO interview process. Have received over 100 applications and have begun phone, panel, and Policy Board Interviews with the qualified candidates. In addition, Workforce Partnership reopened the job listing and will keep it live for a little over a week.

R. Shabazz expressed that he would like to see the job listed on social sites as well as shared with the board members so that they may share with their networks. Additionally, he asked for clarification on whether the Interim CEO would be permitted to apply for the permanent CEO position. C. Huerta explained that, as of now, the intent is to allow the Interim CEO to apply to the permanent CEO position, however after legal review of the contracts, it is unclear whether this would be permitted. Workforce Partnership will provide an update once clarified, while noting that the Board has expressed concern that it would deter candidates from applying to the Interim position if they were later ineligible for the permanent position.

VP of Finance

K. Atta announced the recent resignation of Dennis Kingery, VP of Finance position and Ariana Galvan, Governance Specialist and Board Liaison. The VP of Finance position has been posted and R. Shabazz requested for WDB to be tagged on all higher-level job listings so that they may share with their networks.

Interim Org Structure

K. Atta updated the Board on the Workforce Partnership reporting structure while the CEO position remains vacant. During this time, all Vice Presidents are reporting to her.

Policy Board

R. Vaccari provided an update regarding the investigation. Results and action items were expected to be announced by the Policy Board, but there have been delays. They have a closed session on 5/26, so presumably will have more information then.

R. Shabazz requested two agenda items for the next WDB:

1. Update on the permanent CEO search with a draft of a timeline
2. Clarification of the WDB and Policy Board collaboration and onboarding process prior to the new CEO and new board members joining

Action Items

Item 3 Internal Controls & Bank Signatories

C. Yu, Workforce Partnership Finance Controller, presented a proposal to update the named individuals authorized to conduct banking business with US Bank. She outlined the internal controls and clarified that the current staff changes will not impact the previously presented processes. The recommendation is that Khaleda Atta (Chief Programs Officer) and Carlyne Yu (Finance Controller) shall serve as the Authorized Signers and fiduciary agents for all three of Workforce Partnership's US Bancorp accounts.

Moved (K. Robinson), Seconded (J. Gardner), Carried unanimously

Item 4 Programs Contract Renewals: WIOA Youth Contract Renewal Recommendations

S. Gross presented the proposal to renew all the current WIOA Youth contracts at their full amounts. She broke down the specific contract amounts for each Contractor and reviewed the provider's performance goals and metrics. Noted that first two years of the contracts were significantly impacted by COVID but have seen significant improvements in FY 22-23. The expectation is that they will continue to see increased outcomes in Year 3, carrying the overall network metrics above the required State levels.

Moved (A. Taamilo), Seconded (V. Dela Rosa), Carried unanimously

Informational Items

Item 5 Update on City of San Diego Funding

P. Parikh discussed the City of San Diego's funded programs, such as TechHire, over the years and the potential ramifications of the city not renewing funding in FY24. This is the first time in over 10 years that the City's Economic Development department has not specifically funded the Workforce Partnership. Through collective impact, Workforce Partnership has collected some private funding and asks the Board Members to identify ways to subsidize wage opportunities out of their respective companies' philanthropic giving.

A. Taamilo expressed her frustration with the city not renewing funding despite Workforce Partnership exceeding performance goals. Several members noted that the Policy Board is made up of City and County members and suggested bringing this to the Policy Board. Would like further clarification on why funding is ending and their role as the Policy Board.

Adjournment

R. Vaccari adjourned the meeting at 9:27 am.