Minutes of the February 16, 2023 WDB Meeting

Members Present

Rick Vaccari, Chair  Veronica Delarosa  Jeff Noyes
Risa Baron          Jamie Gardner  Mimi Rosado
Danene Brown       Shandon Harbour  Althea Salas
Efrem Bycer        Kevin Johnson  Ricky Shabazz

Members Absent

Risa Baron          Matt Martin  Mark Sutton
Bridgette Browning  Connie Lundgren  Annie Taamilo
Christina Bibler    Kurling Robinson  Mike Zuchet
Phil Blair          Aida Rosa  Jeremy Vellón
Matt Doyle          Carol Kim
Ed Hidalgo          Nancy Smith-Taylor
Brisa Johnson       Carmen Summers

Staff Members Present

Shannon Moran, COO
Shaina Gross, VP of Client Services
Parina Parikh, VP of Sector Initiatives
Dennis Kingery, VP of Finance
Laurie Gravich, Manager of Marketing & Communications

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall
by this reference become part of the original minutes.

Call to Order
The meeting was called to order by Rick Vaccari, at 8:07 a.m. with a quorum.

Non-Agenda Public Comment
None

Action Items

Item 1   Minutes of the December 1, 2022 Meeting

Deferred to next meeting due to lack of quorum.

Information Items
Item 2  **Organizational Update**

Shannon Moran provided an update including an update on funder relationships, an EDD investigation, grants received from the County of San Diego and the Department of Labor, and programmatic updates. Requests were made for more transparency to the board from SDWP leadership. Shannon replied in the affirmative.

Item 3  **Faces of Workforce – Impact Report**

Laurie presented SDWP’s Annual Organization Report. The report includes data from SDWP’s work and stories of the people and businesses served alongside the impact SDWP’s programs make in the community. The web version of the plan will launch on February 22.

**Action Item**

Item 4  **Local & Regional Plan Approval**

Shaina presented on the update of the Local & Regional Plan previously approved in June 2021. Shaina provided an overview of the update process and synopses of both plans. The Regional Plan has a priority-sector approach, and focuses on accessibility, inclusivity, job-quality, and population-specific programming. The Local Plan includes: AJCC and Youth provider delivery, career pathway development, employer engagement, and learning strategies for local population specific work.

**Information Items**

Item 5  **Subrecipient Performance**

Shaina and Parina presented on SDWP’s subrecipient performance metrics. SDWP conducts quarterly monitoring on performance outcomes, data entry, and fiscal compliance. SDWP also conducts annual fiscal audits on subrecipients. Several of the subrecipient contracts will be up for renewal in June. Several contracts are on corrective action.

Item 6  **Career Center Moves**

Shaina presented impending moves of the South County and North County Career Centers. For the South County move, SDWP’s estimated total savings are $244,314 and the move is expected to be complete in Fall 2023. SDWP is currently exploring new locations in North County.

Item 7  **Financial Update**
Dennis provided a high-level summary of the annual budget and FY21 audit results. He provided a YTD budget overview including actuals and variance. Currently SDWP is forecasting an 11% increase over FY22.

Adjournment

Rick Vaccari adjourned the meeting at 9:29 am.