

## Minutes of the February 16, 2023 WDB Meeting

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### **Members Present**

Rick Vaccari, Chair  
Risa Baron  
Danene Brown  
Efrem Bycer

Veronica Delarosa  
Jamie Gardner  
Shandon Harbour  
Kevin Johnson

Jeff Noyes  
Mimi Rosado  
Althea Salas  
Ricky Shabazz

### **Members Absent**

Risa Baron  
Bridgette Browning  
Christina Bibler  
Phil Blair  
Matt Doyle  
Ed Hidalgo  
Brisa Johnson

Matt Martin  
Connie Lundgren  
Kurling Robinson  
Aida Rosa  
Carol Kim  
Nancy Smith-Taylor  
Carmen Summers

Mark Sutton  
Annie Taamilo  
Mike Zucchet  
Jeremy Vellón

### **Staff Members Present**

Shannon Moran, COO

Shaina Gross, VP of Client Services

Parina Parikh, VP of Sector Initiatives

Dennis Kingery, VP of Finance

Laurie Gravich, Manager of Marketing & Communications

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

### **Call to Order**

The meeting was called to order by Rick Vaccari, at 8:07 a.m. with a quorum.

### **Non-Agenda Public Comment**

None

### **Action Items**

#### **Item 1      Minutes of the December 1, 2022 Meeting**

Deferred to next meeting due to lack of quorum.

### **Information Items**

## **Item 2      Organizational Update**

Shannon Moran provided an update including an update on funder relationships, an EDD investigation, grants received from the County of San Diego and the Department of Labor, and programmatic updates. Requests were made for more transparency to the board from SDWP leadership. Shannon replied in the affirmative.

## **Item 3      Faces of Workforce – Impact Report**

Laurie presented SDWP's Annual Organization Report. The report includes data from SDWP's work and stories of the people and businesses served alongside the impact SDWP's programs make in the community. The web version of the plan will launch on February 22.

### **Action Item**

## **Item 4      Local & Regional Plan Approval**

Shaina presented on the update of the Local & Regional Plan previously approved in June 2021. Shaina provided an overview of the update process and synopses of both plans. The Regional Plan has a priority-sector approach, and focuses on accessibility, inclusivity, job-quality, and population-specific programming. The Local Plan includes: AJCC and Youth provider delivery, career pathway development, employer engagement, and learning strategies for local population specific work.

### **Information Items**

## **Item 5      Subrecipient Performance**

Shaina and Parina presented on SDWP's subrecipient performance metrics. SDWP conducts quarterly monitoring on performance outcomes, data entry, and fiscal compliance. SDWP also conducts annual fiscal audits on subrecipients. Several of the subrecipient contracts will be up for renewal in June. Several contracts are on corrective action.

## **Item 6      Career Center Moves**

Shaina presented impending moves of the South County and North County Career Centers. For the South County move, SDWP's estimated total savings are \$244,314 and the move is expected to be complete in Fall 2023. SDWP is currently exploring new locations in North County.

## **Item 7      Financial Update**

Dennis provided a high-level summary of the annual budget and FY21 audit results. He provided a YTD budget overview including actuals and variance. Currently SDWP is forecasting an 11% increase over FY22.

### **Adjournment**

Rick Vaccari adjourned the meeting at 9:29 am.