



Supervisor  
Terra Lawson-  
Remer  
**VICE CHAIR**



Supervisor  
Jim  
Desmond



Council President Pro Tem  
Monica  
Montgomery Steppe  
**CHAIR**



Council President  
Sean Elo-Rivera



United Way CEO  
Nancy Sasaki

**Policy Board Meeting • May 26, 2023**



# Monica Montgomery Steppe

Council President Pro Tem

Policy Board Chair 2023

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Item #1: Non-Agenda Public Communication

Item #2: April 26, 2023 Minutes

*1: Chair calls for motion to approve*

*2: Workforce Partnership conducts roll call*



San Diego  
**Workforce**  
Partnership



Carlynne Yu  
Controller

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## Item #3

# Internal Controls & Bank Signatories

# Internal Controls

- Policies & procedures
- Layers of review and approval (Signature Authority Matrix)
- Segregation of duties
- Monthly account reconciliation
- Monthly review of budget vs actuals



# Bank Authorization & Check Signatory

## Workforce Partnership's US Bancorp Accounts:

- Master Account (Operations)
- Payroll Account
- Flex Benefit Account



## Recommendation:

Given our extensive set of internal controls to safeguard assets along with the bank's requirement to have two company representatives acting on behalf of the organization to ensure business continuity, we recommend:

That the Policy Board authorize Khaleda Atta (Chief Programs Officer) and Carlynnne Yu (Controller) to serve as Authorized Signers and fiduciary agents for all three Workforce Partnership US Bancorp accounts.



San Diego  
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Partnership



Carlynne Yu  
Controller

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Item #4

FY22 Audit Report





# FY22 Audit

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- Financial Statement and Single Audit performed by Rogers, Anderson, Malody & Scott, LLP (RAMS)
- The Partnership received unmodified (clean) opinion on its Financial Statements
- Two deficiencies and a material weakness noted regarding compliance with Federal awards:
  - Deficiencies: Reports submitted prior to final review and after due date
  - Material Weakness: Expense reclassification between funds after the cash draw down



ROGERS, ANDERSON, MALODY & SCOTT, LLP  
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948





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Partnership



Carlynne Yu  
Controller

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1 – Any questions?

2 – Chair calls for a motion to approve







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Partnership




**Shaina Gross**  
VP of Client Services

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## Item #5

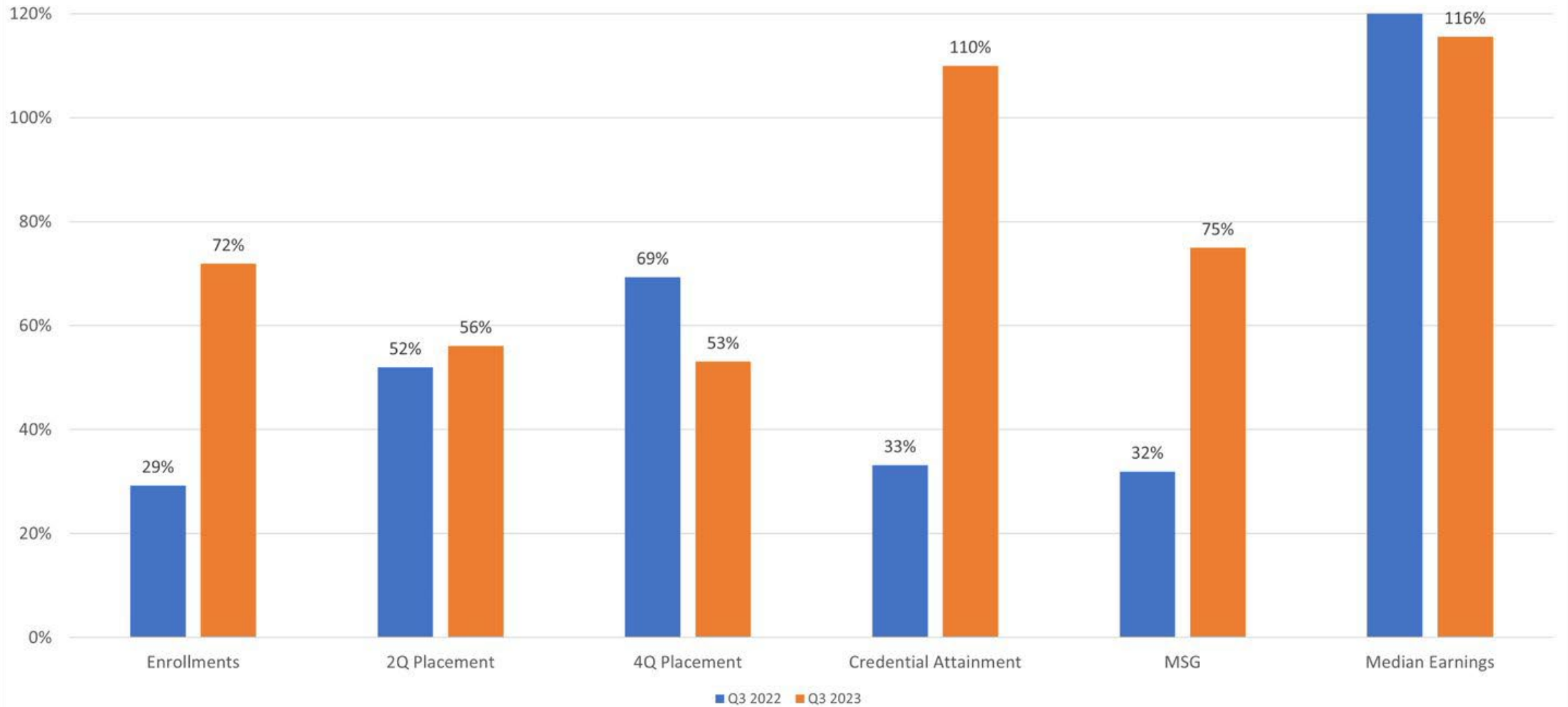
Programs Contract Renewals: WIOA Youth  
Contract Renewal Recommendations



**Recommendation:** All contracts are recommended for renewal of Year 3 (of four-year term) at the same amount as the prior contract year.

Contractor	Amount	# Served	Cost Per Person
ACCESS – Career Centers	\$1.5M	300	\$5,000
ACCESS – Foster Youth	\$600k	86	\$7,000
ACCESS – San Pasqual Academy	\$400k	57	\$7,000
SBCS – Justice-Involved Youth	\$600k	86	\$7,000
SD Continuing Education – ELL/Immigrant/Refugee	\$600k	86	\$7,000
SDYS – Unhoused Youth	\$600k	86	\$7,000
YMCA – Black Opportunity Youth	\$600k	86	\$7,000
<b>Contract Minimum Outcomes (set by EDD on 9/15/22)</b>			
<ul style="list-style-type: none"> <li>• <b>67.7%</b> enrolled in education or training, or employed (placed) at six and 12 months</li> <li>• <b>\$4,800</b> quarterly median earnings</li> <li>• <b>67%</b> of in-school youth and <b>61%</b> of out-of-school youth attain a credential</li> <li>• <b>50%</b> will show a gain in skills through training or education</li> </ul>			

WIOA Youth Network - Q3 Year Over Year  
(% of Target Reached)



# Summary of Network Performance

- Enrollments – significant increase from 29% of goal to 72% of goal
- 2<sup>nd</sup> and 4<sup>th</sup> quarter placements – delayed metric; anticipate continued improvement, but project final metrics will still be slightly below goal
- Credential Attainment – significant increase from 33% to 110%; now exceeding goal
- Measurable Skills Gain – improved from 32% to 75% of goal; anticipate continued improvement as this metric is delayed to 4<sup>th</sup> quarter
- Median Earnings – continue to outperform metric



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San Diego  
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**Shaina Gross**  
VP of Client Services

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1 – Any questions?

2 – Chair calls for a motion to approve







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Khaleda Atta  
Chief Program Officer

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## Item #6

# Organizational Update

# Organizational Updates

- VP of Finance
- Interim org structure





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**Parina Parikh**  
VP of Sector Initiatives

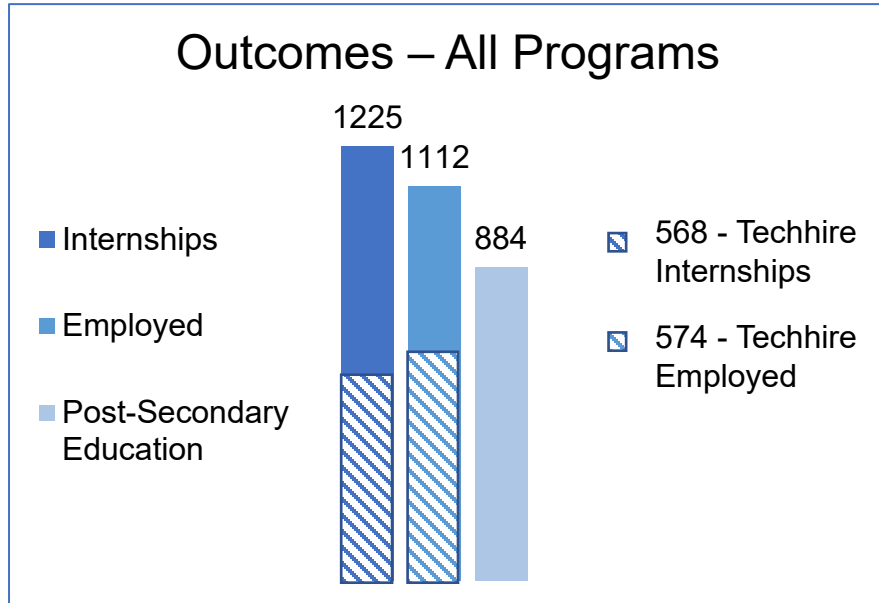
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## Item #7

# Update on City of San Diego Funding



# Programs Update: TechHire & City of San Diego

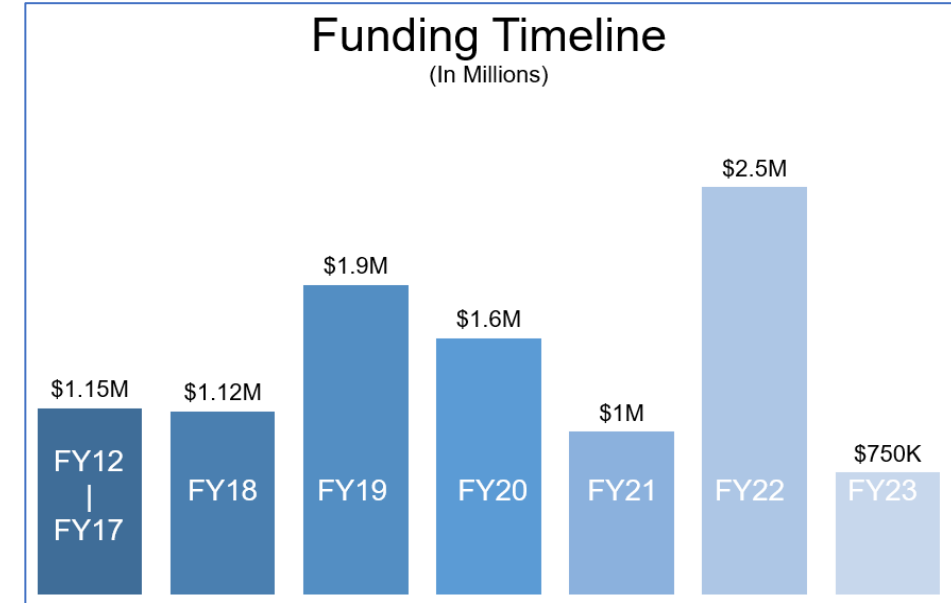


## Programming (FY18 – 23)

- TechHire, City Mentorship, Opportunity Youth Internship, Back2Work Connect to Careers

## TechHire (FY18 – 23)

- Fully funded interns for 278 San Diego employers
- \$1.4M in wages provided across 5-year MOU
- FY23: \$22.96 avg. wage compared to living wage of \$20.82



- First time in 10 yrs. City will not be funding SDWP efforts
- No specific programming for City residents and employers

## Next Steps:

- Initiate new WDB work-based learning/internship working group to consider other funding opportunities to continue subsidized wage programming
- Meet with other partners (e.g. Mesa College) who may have regional funding available to support TechHire

# Next Meeting: June 22, 2023

- Approval of FY24 Budget
- Contract initiation and renewal approvals





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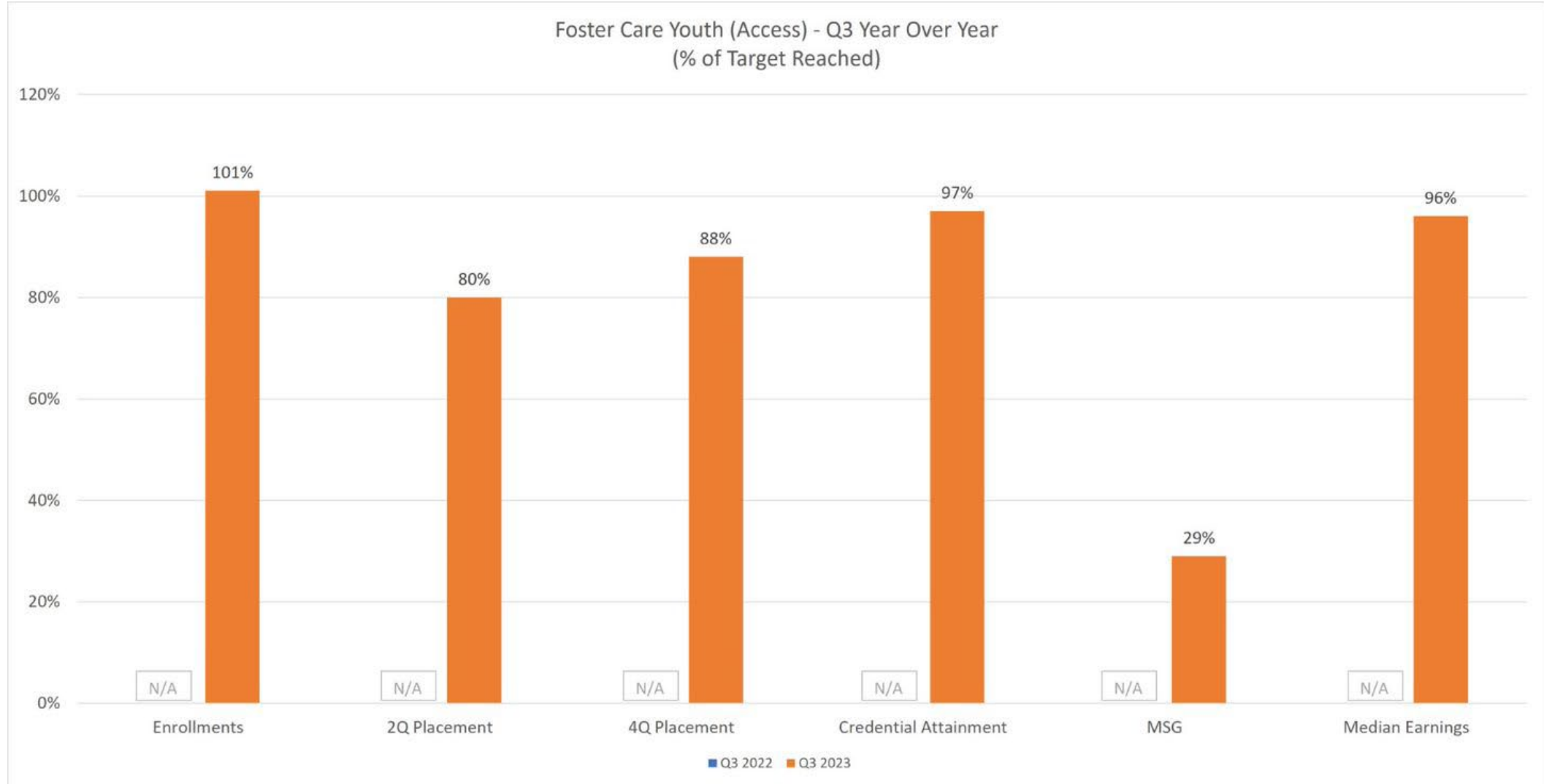
**Next meeting: June 22, 2023**



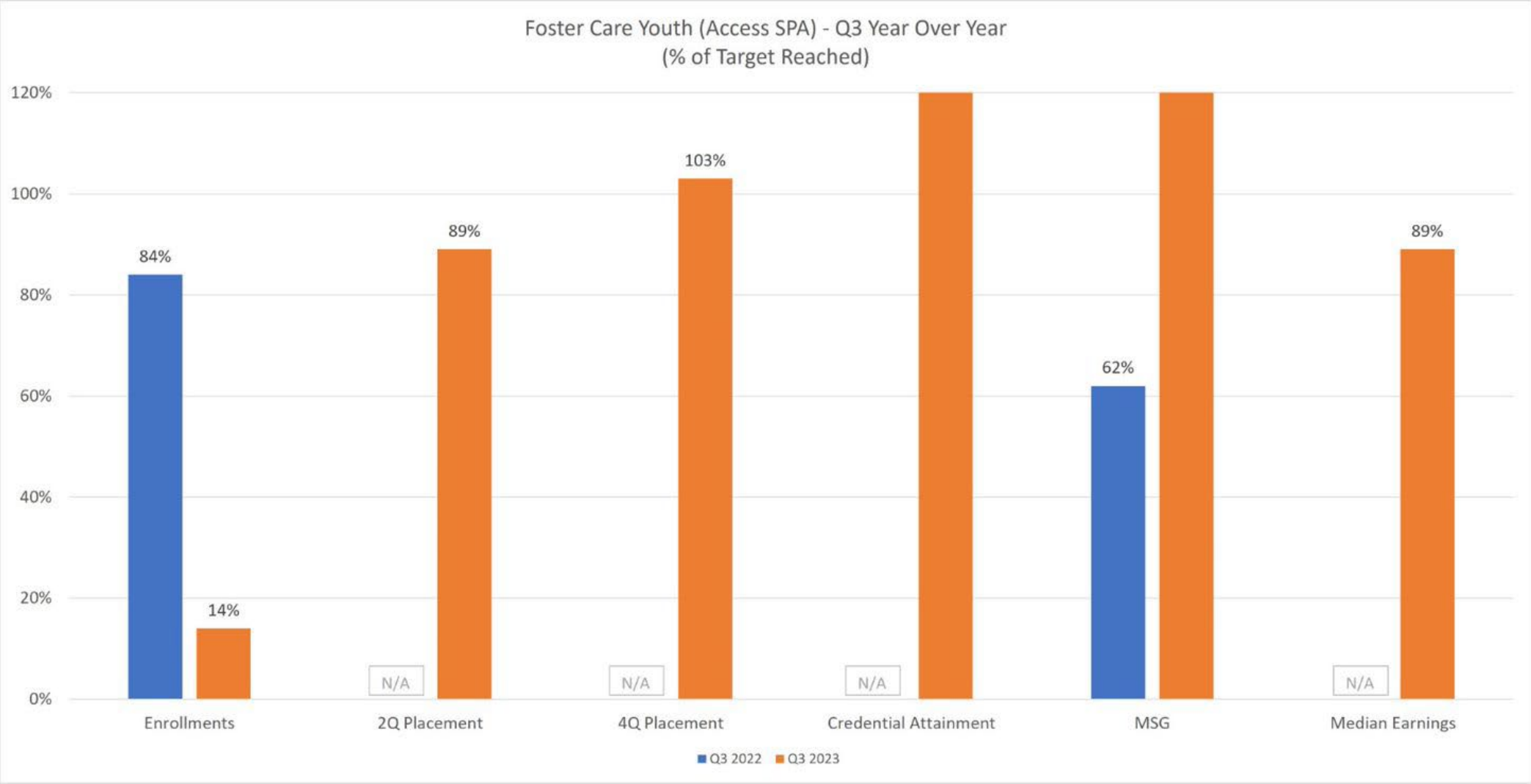
**Thank you!**



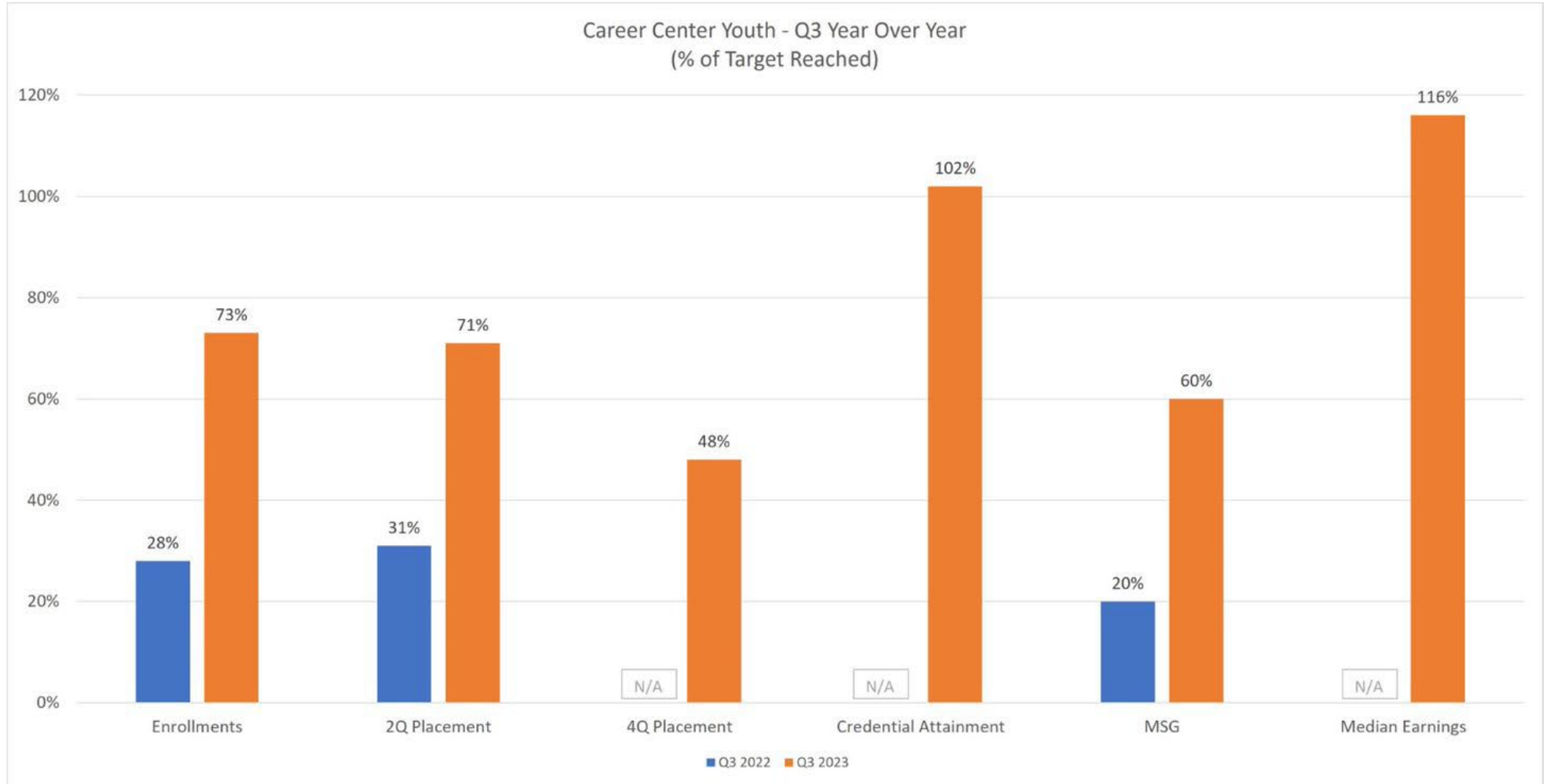
# Access – Foster Youth (1<sup>st</sup> year)

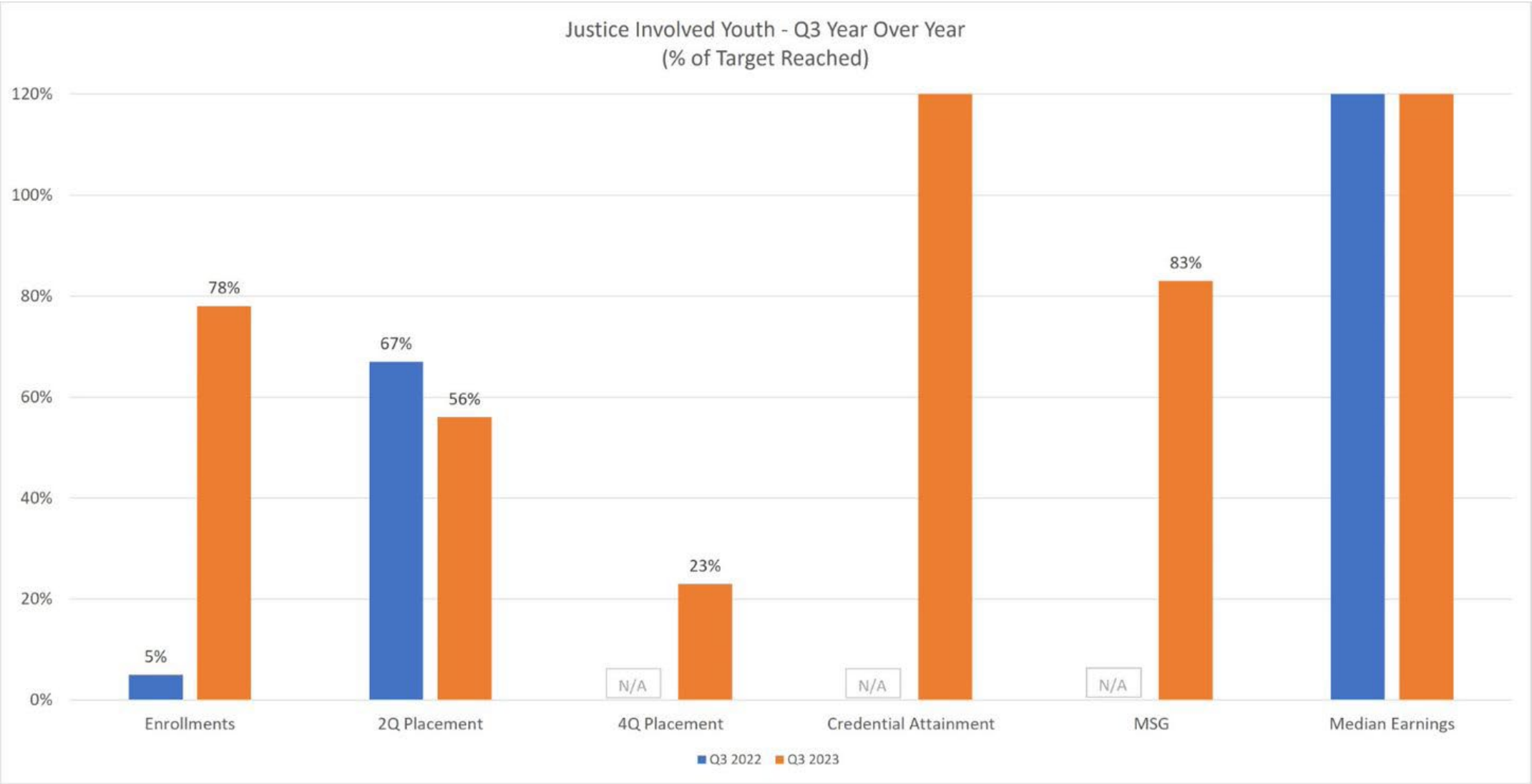


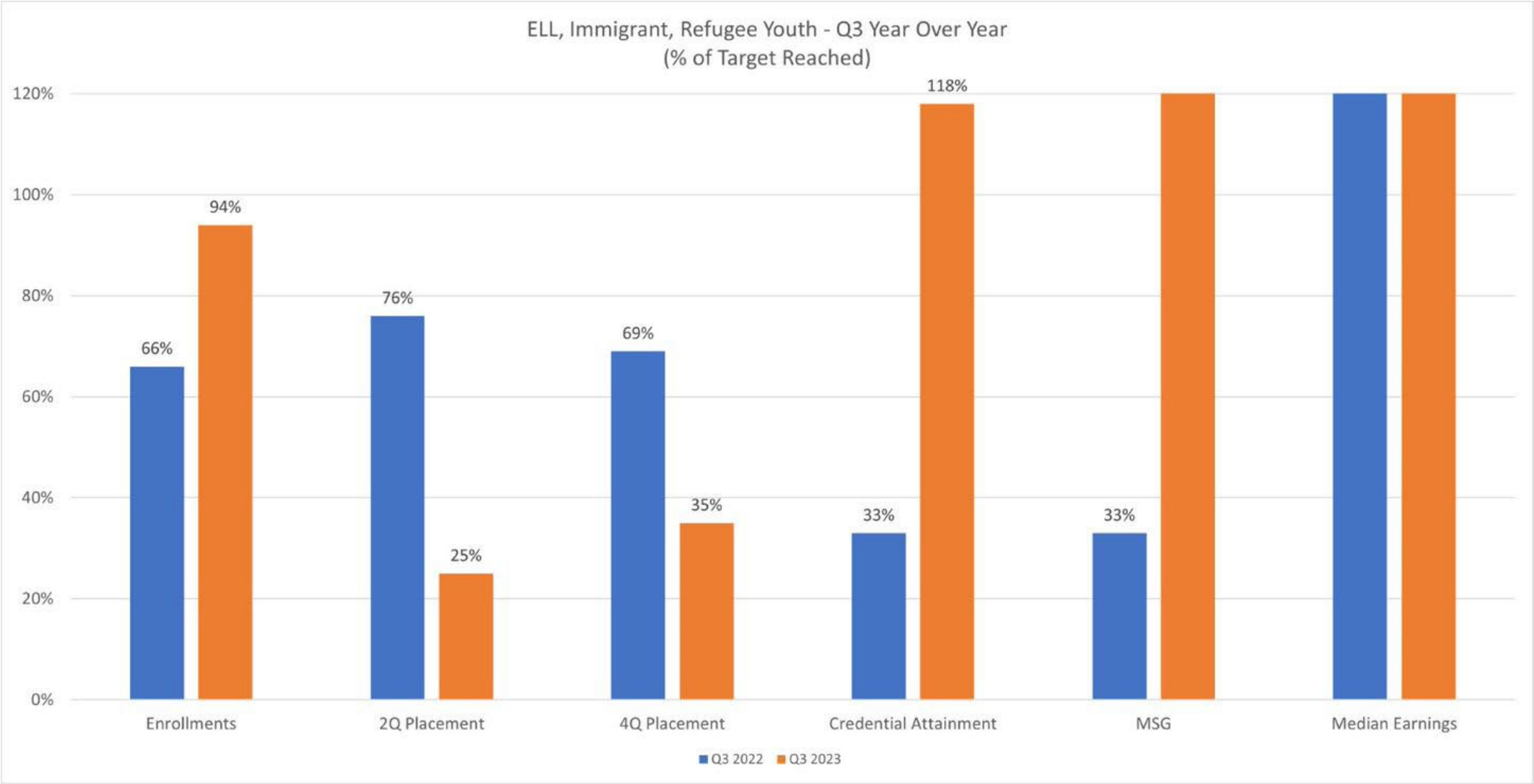
# Access - SPA



# Access – Career Center Youth









# SDYS

