

Workforce Development Board (WDB) – Executive Committee

Date Monday, October 02, 2023

Time 12:00 pm

Place In person & via Zoom

9246 Lightwave Ave, Suite 210, San Diego, CA 92123

<https://workforce-org.zoom.us/j/82581925886>

Meeting ID: 825 8192 5886

WELCOME

Rick Vaccari – Chair

- Call the meeting to order
- Non-agenda public comment

AGENDA ITEMS:

Action Item:

Item #1: Minutes of July 11, 2023 Executive Committee Meeting

information Items:

Item #2: Review WDB Member Vacancies & Nominations

Item #3: Review Status of WDB Committees

Item #4: CEO Report

ADJOURNMENT

PUBLIC COMMENT: Members of the public may address the committee on issues on this agenda (three minutes per subject) and/or other items within the committee's scope. To speak, utilize the "Raise Hand" feature. The SDWP will provide accommodations to persons who require assistance. Questions: (619) 228-2301.

Item #1: Minutes of July 11, 2023 Executive Committee Meeting

ACTION ITEM – VOTE REQUIRED:

Members Present:

Rick Vaccari (Chair), Jamie Gardner, Phil Blair, Kurling Robinson, Althea Salas, Carmen Summers

Location: Via Zoom & 9246 Lightwave Ave #210, San Diego, CA 92123

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Rick Vaccari at 9:00 am.

Non-Agenda Public Comment: None

Action Item

Item 1: Fiscal Year 2023 Compensations

Motion: Executive Committee approves a one-time 3% (Flat rate, prorated by time worked in FY23) bonus for all staff due to inflation, working condition, and difficulties.

Moved (P. Blair), Seconded (K. Robinson), Carried unanimously

Adjournment: Open session was adjourned at 9:10 am.

Item 4: Closed Session

Item #2: Review WDB Member Vacancies & Nominations

Discussion Item (No Action Required):

Executive Committee to discuss WDB vacancies and vote on nominations:

Nominee	WIOA Sector
Dora Mendivil Angulo Program and Fiscal Administrator La Cooperativa Campesina de California	Labor
Dr. Tina King President SD College of Continuing Education	Education
Gina Lee Program Manager San Diego and Imperial Counties Labor Council Replacing our WDB current member Bridgette Browning	Labor

Item #3: Review Status of WDB Committees

Discussion Item (No Action Required):

Review status of Audit Committee, Executive Committee, DEI Committee and discuss proposal for a new Committee or Working Group on Veterans affairs.

Item #4: CEO Report

Informational Item (No Action Required):

Interim President & CEO Tony Young to provide an update on staffing changes across departments including current status of Executive level positions and centralization of Compliance & Operations teams.

T. Young to also provide update on known issue of backlog in processing of new program and training applicants through Career Centers and will highlight next steps in process to address the issue with due care and diligence.

T. Young to also discuss the upcoming recommendation that will come to the full WDB at the next meeting to amend the organizational bylaws starting with Article X, amending the need for two-thirds of the entire Board to be required for amending the bylaws and instead, having a majority (51%) of quorum to be allowed to vote. Also, recommendation to remove the required 15 days' notice period and instead follow standard Brown Act requirements.

The next WDB meeting is anticipated to include an informational update on WIOA to the full Board by our EDD Regional Advisor.