

San Diego Workforce Partnership
Consortium Policy Board
Minutes of the June 16, 2022 Meeting

Members Present

Terra Lawson-Remer, San Diego County Supervisor, District 3 (Chair)
Sean Elo-Rivera, Council President, City of San Diego, District 9 (Vice Chair)
Nancy Sasaki, CEO, United Way of San Diego County

Legal Counsel Present

David Powell, Deputy City Attorney, City of San Diego
Aurelia Razo, Senior Deputy County Counsel, County of San Diego

Staff Present

Peter Callstrom, President & CEO
Shannon Moran, Chief Information Officer
Shaina Gross, VP of Client Services
Parina Parikh, VP of Sector Initiatives

Location

Via Zoom

Per [Executive Order N-25-20](#), the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Supervisor Lawson-Remer at 2:35pm, with a quorum present.

Non-Agenda Public Comment

None

Action Items

Item 1

Virtual Meeting Resolution

Motion: Board approves the resolution.

Moved (S. Elo-Rivera), Seconded (N. Sasaki), Carried unanimously

Item 2

Minutes of the April 29, 2022 Meeting

Motion: Board approves the meeting minutes.

Moved (S. Elo-Rivera), Seconded (N. Sasaki), Carried unanimously

Information Items

Item 3

CEO Report

Peter highlighted his and Council President Elo Rivera's work and interview with the SD Library foundation. He also overviewed his work in the Aspen Institute's Job Quality Fellowship program and with Jobs for the Future. Additionally, LWDA Secretary Natalie Palugyai's visit and reception at SDWP headquarters was also highlighted. Peter also announced a grant award from Bank of America and the San Diego Foundation to support SDWP's Sector Initiatives work.

Item 4

Career Center Transition Update

Shaina updated WDB on Career Center transition progress. 30 of 33 positions have currently been filled, and over half of Career Center staff members will be bilingual. Shaina highlighted wage increases of 20-34% and increased job quality for staff members. Peter noted that in lieu of the profit margin a contractor would have, the funds are now being invested into staff, facilities, and programs. The team is currently prioritizing revising caseloads and grouping by expertise, reviewing and revising processes, and increasing access to services throughout the region. T. Lawson-Remer noted that she appreciated SDWP being proactive on the caseload revisal and the customer experience work. N. Sasaki commended the staff for their outreach efforts.

Item 5

Behavioral Health Symposium

Parina previewed the Behavioral Health Symposium, an event hosted by SDWP, Board of Supervisors Chair Nathan Fletcher, HHSA, and BHS on August 23rd at the Downtown Library. The event will overview the County's behavioral health workforce needs, career factors, and regional vision.

Action Items

Item 6

FY22 Budget

Peter provided a high-level overview of the FY22 budget. FTE growth has been lead by bringing Career Center services in-house. SDWP has focused on the continued diversification of funds including unrestricted fund growth. The FY22 budget includes a 13% overall increase from FY21. Peter also reviewed SDWP's new organizational structure and new hires on the executive team.

Motion: Board approves the FY22 budget.

Moved (N. Sasaki), Seconded (T. Lawson-Remer), Carried unanimously

Item 7

Incumbent Worker Funds Allocation

Shaina overviewed SDWP's Incubant Worker Training efforts and the proposed approval of the State option to allocate up to 20% of WIOA funds to provide IWT. SDWP will begin at allocating 5% of WIOA funds. The approval will allow SDWP to upskill existing staff in partnership with an employer, and thus can avoid layoffs or optimize a team.

Motion: Board approves the FY22 budget.

Moved (S. Elo-Rivera), Seconded (T. Lawson-Remer), Carried unanimously

Items 8-11

Client Services Contracts

The contracts related to SDWP's Client Services work were approved by consent.

Motion: Board approves the contracts on consent.

Moved (S. Elo-Rivera), Seconded (T. Lawson-Remer), Carried unanimously

Adjournment: The meeting was adjourned at 3:17 pm

Next Meeting: Currently scheduled for Friday, August 26, 2022 at 3:00pm