

San Diego Workforce Partnership
Consortium Policy Board
Minutes of the April 29, 2022 Meeting

Members Present

Terra Lawson-Remer, San Diego County Supervisor, District 3 (Chair)
Sean Elo-Rivera, Council President, City of San Diego, District 9 (Vice Chair)
Monica Montgomery Steppe, Council President Pro Tem, City of San Diego, District 4
Nancy Sasaki, CEO, United Way of San Diego County

Legal Counsel Present

David Powell, Deputy City Attorney, City of San Diego
Shiri Hoffman, Senior Deputy County Counsel, County of San Diego

Staff Present

Peter Callstrom, President & CEO
Shannon Moran, Chief Information Officer
Frank Pancucci, Director of Workforce Development

Location

Via Zoom

Per [Executive Order N-25-20](#), the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Supervisor Lawson-Remer at 3:02pm, with a quorum present.

Non-Agenda Public Comment

None

Action Items

Item 1 **Virtual Meeting Resolution**

Motion: Board approves the resolution.

Moved (M. Montgomery Steppe), Seconded (S. Elo-Rivera), Carried unanimously

Item 2 **Minutes of the February 25, 2022 Meeting**

Motion: Board approves the meeting minutes.

Moved (N. Sasaki), Seconded (S. Elo-Rivera), Carried unanimously

Information Items

Item 3 **CEO & Staff Report**

Peter highlighted \$750k of Connect2Careers funding in Mayor Gloria’s proposed budget, The Parker Foundation’s grant award to support SDWP’s Construction Career Jumpstart Program, and SDWP’s partnership with Google’s \$100M Career Certificates fund. Peter also recapped the ASU+GSV Summit, Growing Fairly book event, and the SD Chamber of Commerce D.C. delegation trip.

Item 4 **WDB Demographics Report**

Peter overviewed the WDB member demographics. S. Elo-Rivera thanked Peter and the team for the information and emphasized the importance of striving for LGBTQIA+ representation. Peter replied in the affirmative, SDWP will continue to pursue that data from those who will share. He added that SDWP welcomes recommendations from the Policy Board for WDB.

Item 5 **Career Center Transition Plan**

Frank introduced himself to the board and overviewed his experience. He reviewed the Career Center transition progress to date. SDWP hosted three job fairs, one exclusively for KRA employees, the staffing model has been finalized, and waiver was approved by the state. Staffing will be finalized, and leases will be transitioned in May. In June MOUs will be finalized, the operations manual will be updated, and staff will complete onboarding and training, with KRA hires completing training in July. SDWP is on target to transition successfully on July 1. M. Montgomery Steppe asked if why KRA employees were being trained a month after other employees. Frank replied that SDWP did not want to disrupt KRA services, and that there be minimal risk that would impact KRA finishing their contract. SDWP and KRA decided that the formal transition of staff would begin July 1.

Item 5 **Performance Data Update**

Shannon discussed SDWP’s data consolidation work developing a robust platform to generate the reports presented. Individuals served, new enrollments, placements, interactions, and inquiries data was reviewed. Shannon shared data around each City Council and County districts. At the request of T. Lawson-Remer Shannon will compile updated data to account for redistricting. Shannon discussed more advanced analysis and longitudinal data around wage outcomes within various demographic groups. SDWP’s research team has been realigned to focus on impact analysis. Shannon also provided a data sharing and corporate initiatives update.

Adjournment: The meeting was adjourned at 3:49 pm

Next Meeting: Currently scheduled for Friday, June 24, 2022 at 3:00pm