Minutes of the June 16, 2022 WDB Meeting

**Members Present**

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<tr>
<th>Member</th>
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<tbody>
<tr>
<td>Sammy Totah, Chair</td>
<td>Kevin Johnson</td>
<td>Althea Salas</td>
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<tr>
<td>Andy Berg</td>
<td>Brisa Johnson</td>
<td>Nancy Smith-Taylor</td>
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<td>Christina Bibler</td>
<td>Connie Lundgren</td>
<td>Mark Sutton</td>
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<td>Phil Blair</td>
<td>Matt Martin</td>
<td>Annie Taamilo</td>
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<td>Danene Brown</td>
<td>Kurling Robinson</td>
<td>Rick Vaccari</td>
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<td>Veronica Delarosa</td>
<td>Aida Rosa</td>
<td>Jeremy Vellón</td>
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<tr>
<td>Matt Doyle</td>
<td>Mimi Rosado</td>
<td>Mike Zucchiet</td>
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**Members Absent**

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<th>Member</th>
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<tr>
<td>David Blake</td>
<td>Ed Hidalgo</td>
<td>Carmen Summers</td>
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<td>Risa Baron</td>
<td>Carol Kim</td>
<td>Rick Vaccari</td>
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<td>Bridgette Browning</td>
<td>Jeff Noyes</td>
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<td>Shandon Harbour</td>
<td>Ricky Shabazz</td>
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**Staff Members Present**

- Peter Callstrom, President & CEO
- Shannon Moran, Chief Operating Officer
- Shaina Gross, Vice President of Client Services
- Parina Parikh, VP of Sector Initiatives

Per [Executive Order N-25-20](https://example.com), the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended. All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

**Call to Order**

The meeting was called to order by Sammy Totah, at 8:04 a.m. with a quorum.

**Non-Agenda Public Comment**

None

**Action Items**

**Item 1 Virtual Meeting Resolution**

- Motion: WDB approves the resolution.
- Moved (A. Berg), Seconded (D. Brown), Carried unanimously
Item 2  Minutes of the April 21, 2022 Meeting

Motion: WDB approves the meeting minutes.

Moved (A. Berg) Seconded (P. Blair), Carried unanimously

Information Items

Item 3  Faces of Workforce

Career Construction Jumpstart participants Sophie Mohammad and Jorge Rodriguez discussed their experiences in the program and career journeys. Parina, Nancy, and Kevin overviewed the purpose, background, and curriculum of the program. In two years, the program has produced 9 cohorts of graduates with 140+ graduates.

Item 4  CEO Report

Peter introduced new leadership team staff members and overviewed changes in the organizational structure. He also overviewed his work in the Aspen Institute’s job quality fellowship program and Jobs for the Future working groups. Additionally, LWDA Secretary Natalie Palugyai’s visit to SDWP was also highlighted. Peter announced additional funding from Bank of America and the San Diego Foundation to support SDWP’s Sector Initiatives work.

Item 5  Career Center Transition Update

Shaina updated WDB on Career Center transition progress. 30 of 33 positions have currently been filled, with wage increases of 20-34% due to no longer contracting out career center services. The team prioritizing revising caseloads and grouping by expertise, reviewing and revising processes, and increasing access to services throughout the region.

Item 6  Behavioral Health Symposium

Parina previewed the Behavioral Health Symposium, an event hosted by SDWP, Board of Supervisors Chair Nathan Fletcher, HHSA, and BHS on August 23rd at the Downtown Library. The event will overview the County’s behavioral health workforce needs, career factors, and regional vision.

Action Items

Item 7  FY22 Budget
Peter and the executive team overviewed their respective budgets. SDWP has focused on the continued diversification of funds including unrestricted fund growth. The FY22 budget includes a 13% overall increase from FY21.

Moved (P. Blair) Seconded (J. Vellón), A. Berg voted no.

Item 8 **Incumbent Worker Funds Allocation**

Shaina overviewed SDWP’s Incumbent Worker Training efforts and the proposed approval of the State option to allocate up to 20% of WIOA funds to provide IWT. SDWP will begin at allocating 5% of WIOA funds.

Moved (A. Berg) Seconded (C. Lundgren), Carried unanimously

Item 9 **MOU Co-Located Partners Packet**

Shaina presented on the updated MOU with SDWP’s co-located partners, required by the State every three years.

Moved (A. Berg) Seconded (D. Brown), Carried unanimously

Item 10 **Youth Contract Renewals**

Six contracts totaling $4.3M of WIOA youth funds were overviewed by Shaina. The cost per person was increased due to inflation. Shaina also discussed performance metrics and economic factors affecting enrollment.

Moved (K. Johnson) Seconded (K. Robinson), Carried unanimously

Item 11 **Foster Youth Procurement Change**

Shaina reviewed the proposal to allocate $450,000 of WIOA Youth funds in partnership with County HHSA to serve foster youth. SDWP will be releasing an RFP to select a contractor to serve youth aged 16-24 in or emancipated from the foster care system.

Moved (A. Berg) Seconded (K. Johnson), Carried unanimously

Item 12 **LiveWell Contract**

Shaina overviewed the proposed contract for Access, Inc. to serve Youth in low-to-moderate income households residing in the Southeastern San Diego catchment area aged 18-24. The scope of work includes recruitment and assessment, job readiness training, classroom training, paid internships, and career support services.
Moved (P. Blair) Seconded (V. Delarosa), Carried unanimously

**Adjournment**

Sammy Totah adjourned the meeting at 9:35 am.