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Workforce Development Board (WDB) – Executive Committee

Date       Wednesday, June 01, 2022
Time       11:00 am
Place      https://us02web.zoom.us/j/81723603863

WELCOME
Sammy Totah – Chair
  o  Call the meeting to order
  o  Non-agenda public comment

AGENDA ITEMS:
Item #1: Virtual Meeting Resolution
Item #2: Minutes of April 14, 2022 Meeting
Item #3: Finance/Accounting & Audit Update
Item #4: June 16th WDB Agenda Review

ADJOURNMENT

PUBLIC COMMENT: Members of the public may address the committee on issues on this agenda (three minutes per subject) and/or other items within the committee’s scope. To speak, utilize the “Raise Hand” feature. The SDWP will provide accommodations to persons who require assistance. Questions: (619) 228-2301.
Item #1: Virtual Meeting Resolution

ACTION ITEM – VOTE REQUIRED:

Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361

WHEREAS, in response to the novel coronavirus ("COVID-19") pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act ("Brown Act") were followed; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and

WHEREAS, on Sept. 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, social distancing measures have been imposed and implemented by the County and City of San Diego to mitigate the spread of COVID-19; and

WHEREAS, the San Diego Workforce Partnership (Executive Committee) believes the spread of COVID-19 poses an imminent risk to the health and safety of in person meeting attendees; and

WHEREAS, the Executive Committee is committed to open and transparent governance in compliance with the Brown Act; and

WHEREAS, the Executive Committee is conducting virtual meetings by way of telephonic and/or internet-based services as to allow members of the public to fully participate in meetings and offer public comment.

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the Executive Committee recognizes that a State of Emergency in the State of California continues to exist due to the COVID-19 pandemic.

BE IT FURTHER RESOLVED, that the Executive Committee recognizes that social distancing measures remain recommended by state and local officials.

BE IT FURTHER RESOLVED, the Executive Committee authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3).
Item #2: Minutes of the April 14, 2022 Meeting

Members Present
Sam Totah (Chair), Phil Blair, Kurling Robinson, Althea Salas, Ricky Shabazz, Carmen Summers, Rick Vaccari

Staff Present
Peter Callstrom, President & CEO
Brett Stapleton, CFO
Parina Parikh, VP of Sector Initiatives
Alistair Penny, Senior Manager of ICT

Location: Via Zoom

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Sam Totah at 8:02 am.

Non-Agenda Public Comment: None

Action Items

Item 1: Virtual Meeting Resolution

Motion: Executive Committee approves the virtual meeting resolution

Moved (P. Blair), Seconded (K. Robinson), Carried unanimously

Item 2: Minutes of the February Executive Committee Meeting

Motion: Executive Committee approves the meeting minutes

Moved (R. Vaccari), Seconded (R. Shabazz), Carried unanimously

Information Items

Item 3: Membership Update
Peter announced Taylor Eubanks’ departure from WDB. If the Executive Committee has recommendations for board prospects, please contact Peter.

**Item 4: Income Share Agreement Update**

Alistair and Parina presented the next steps of the renewable learning fund including a potential partnership with Google which would be a new financial approach to our ISA, and varied improvements for participants. SDWP is on track to be the third partner in the $100M Google Certificate Fund – and the only WDB. These potential changes allow for less risk for SDWP.

**Item 5: April WDB Agenda Review**

The agenda for the April 15th WDB meeting was reviewed.

**Adjournment:** The meeting was adjourned at 9:02 am.

**Next Meeting:** April 4, 2022 at 12:00 pm.
**Item #3: Finance / Accounting & Audit Update**

**Discussion Item (No Action Required):**

Rick & Peter to provide update
Item #4:  June 16th WDB Agenda Review

Discussion Item (No Action Required):

Action Item
1. Minutes

Information Item
2. Faces of Workforce – Sophie Mohammed and Jorge Ramirez will speak about their experience in the CCJ program.

Report Item
3. CEO Report

Action Items
4. FY22 Budget
5. Incumbent Worker Funds Allocation – Implement EDD option to use up to 20% of WIOA funds to serve Incumbent Workers.
6. MOU Co- Located Partners Packet – Required by EDD every four years. All co-located and non-co-located partners sign MOU for partnership with the Career Centers.
7. Youth Contract Renewals – Year 2 contracts from the four-year procurement that was approved last year.
8. Foster Youth Procurement Change – WDB initially approved allocating funds to a shared RFP with the County to serve Foster Youth. We are now doing the procurement on our own, so we need to unobligated the funds to the County. We will still align with them, and serve Foster Youth.
9. LiveWell Contract – A continuation of our partnership with the County of San Diego. This item is to approve the renewal of our contract with Access to provide services.

Information Items
10. TBD