



Policy Board Agenda

Date: Friday, April 29, 2022
Time: 3—4:00pm
Place: <https://us02web.zoom.us/j/87935430119>

Agenda Items:

Action Items:

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PUBLIC COMMENT: Members of the public may address the Board on issues on this agenda (three minutes per subject) and/or other items within the Board's scope. To speak, use the "raise hand" function on Zoom. The SDWP will provide accommodations to persons who require assistance. Questions: (619) 228-2900.

Item 1: Virtual Meeting Resolution

ACTION ITEM – VOTE REQUIRED

Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361

WHEREAS, in response to the novel coronavirus (“COVID-19”) pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act (“Brown Act”) were followed; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and

WHEREAS, on Sept. 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, social distancing measures have been imposed and implemented by the County and City of San Diego to mitigate the spread of COVID-19; and

WHEREAS, the governing board of the San Diego Consortium Policy Board believes the spread of COVID-19 poses an imminent risk to the health and safety of in person meeting attendees; and

WHEREAS, the governing board is committed to open and transparent governance in compliance with the Brown Act; and

WHEREAS, the governing board is conducting virtual meetings by way of telephonic and/or internet-based services as to allow members of the public to fully participate in meetings and offer public comment.

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the governing board of the San Diego Consortium Policy Board recognizes that a State of Emergency in the State of California continues to exist due to the COVID-19 pandemic.

BE IT FURTHER RESOLVED, that the governing board recognizes that social distancing measures remain recommended by state and local officials.

BE IT FURTHER RESOLVED, the governing board of the San Diego Consortium Policy Board authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3).

Item 2: Minutes of the February 25, 2022 Meeting

ACTION ITEM – VOTE REQUIRED

Members Present

Terra Lawson-Remer, San Diego County Supervisor, District 3 (Chair)
Sean Elo-Rivera, Council President, City of San Diego, District 9 (Vice Chair)
Joel Anderson, San Diego County Supervisor, District 2
Monica Montgomery Steppe, Council President Pro Tem, City of San Diego, District 4
Nancy Sasaki, CEO, United Way of San Diego County

Legal Counsel Present

David Powell, Deputy City Attorney, City of San Diego
David Smith, Chief Deputy County Counsel, County of San Diego

Staff Present

Peter Callstrom, President & CEO
Shaina Gross, VP of Client Services

Location

Via Zoom

Per [Executive Order N-25-20](#), the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by at 3:02pm, with a quorum present.

Non-Agenda Public Comment

None

Action Items

Item 1

Virtual Meeting Resolution

Motion: Board approves the resolution.

Moved (J. Anderson), Seconded (S. Elo-Rivera), Carried unanimously

Item 2

2022 Policy Board Chair & Vice Chair Selection

Motion: Board approves the nominations of Supervisor Terra Lawson-Remer for Chair, and Council President Sean Elo-Rivera for Vice Chair.

Moved (N. Sasaki), Seconded (M. Montgomery Steppe), Carried unanimously

Item 3

Minutes of the October 29, 2021 Meeting

Motion: Board approves the meeting minutes.

Moved (J. Anderson), Seconded (S. Elo-Rivera), Carried unanimously

Items 3-7

Membership Nominations

Peter overviewed the WDB nominees. He noted that upon approval WDB will have majority women board membership. S. Elo-Rivera asked for additional information on WDB demographics upon approval of the current nominee group. SDWP will provide additional demographic makeup at the next Policy Board meeting.

Motion: Board approves the meeting membership nominations.

Moved (J. Anderson), Seconded (S. Elo-Rivera), Carried unanimously

Item 8

Career Center Services Waiver

Shaina and the RFP workgroup members presented the results of the Career Center Services RFP and recommendations. The workgroup proposed the career services function be provided directly by SDWP, requiring an administrative waiver from the State and approval by the Board. Workgroup members noted the thought and consideration that went into this redesign with a universal intake model, further efficacies, flexibility, and cost savings. Shaina also emphasized that SDWP staff capacity, structure, and skills have dramatically progressed and evolved since the last Career Center services procurement cycle. Peter and WDB Chair Sammy Totah reiterated SDWP's appreciation of KRA and thanked them for their partnership, flexibility, and service.

Knowlton R. Atterbeary, President & CEO of KRA Corporation, (in public comment) thanked Peter, Sammy, and Shaina for the support they've given throughout the years. He described the partnership as collaborative, strong, and innovative. He added that KRA is proud of all the accomplishments achieved with SDWP for the community.

M. Montgomery Steppe asked if the SDWP team had examples of cities similar to San Diego that are excelling with this type of model. Shaina replied that while SDWP is unique in managing a diversified funding portfolio, Anaheim and South Bay (Los Angeles) are examples of direct career center services. M. Montgomery Steppe also asked about the funding sources for the career centers. Shaina replied that most of the funding is WIOA, the EDD allocation SDWP receives through DOL funding. Shaina also noted that the universal intake process will be funded by non-WIOA dollars. M. Montgomery Steppe asked for comparable in-house services that SDWP provides. Shaina replied that the Sector Initiatives team specializes in direct services, recruitment, and case management. M. Montgomery Steppe thanked SDWP and the workgroup. She expressed some concern over the transition and asked for the implementation of accountability metrics and collaboration with local workforce partners. Peter responded in the affirmative and noted that SDWP will have the same accountability measures as determined by EDD and the California Workforce Development Board. M. Montgomery Steppe would like to add local metrics to accountability measures.

S. Elo-Rivera asked about SDWP's confidence in staffing capacity. Shaina noted that part of SDWP's plan for the fiscal savings in this transition is to invest in better salaries and benefits. Most positions will begin June 1. S. Elo-Rivera asked if preventative measures could have taken place in the initial contracting phase before the necessity to pivot in this way. Shaina responded that the recommendation is not a direct result of anything that happened under the previous contract, but rather how SDWP has grown in the past decade, as well as SDWP's direct service experience, capacity, and capabilities.

N. Sasaki added that she recognizes and shares the same concerns around staffing, a current challenge for many employers. She also drew parallels between SDWP and 2-1-1 San Diego, one of the most effective 2-1-1's in the country as they have continued to innovate and improve on service delivery. She applauded SDWP for taking on this challenge.

A transition plan and regular updates were asked for by M. Montgomery Steppe and affirmed by T. Lawson-Remer. SDWP will present the plan at the next meeting. Peter welcomed the amendment and thanked the Board for their engagement and questions.

Motion: Board approves the waiver contingent upon a transition plan and regular updates to the Policy Board.

Moved (N. Sasaki), Seconded (M. Montgomery-Steppe), Carried unanimously

Item 9

Career Center Operator

Shaina overviewed the recommendation of DB Grant Associates to serve as the Career Center operator from April 1, 2022 to June 30, 2023. The contractor will be responsible for facilities management, upkeep, security, recruiting co-located partners, and fostering communication between partners for referral purposes.

Motion: Board approves the contract.

Moved (J. Anderson), Seconded (S. Elo-Rivera), Carried unanimously

Report Item

Item 10

CEO & Staff Report

Peter highlighted 4 new grants supporting SDWP's Sector Initiatives work from the JPMorgan Chase Foundation, Health Net, SDGE, and the Union Bank Foundation. These funds augment the public dollar and allows SDWP's work to stretch into new directions. Peter also overviewed the organization's private sector and philanthropic partners over the past 10 years. He credited SDWP team work for cultivating these partnerships. SDWP applied for the Good Jobs Challenge, if approved SDWP will receive \$25M over the span of 5 years to serve our region.

Adjournment: The meeting was adjourned at 3:56 pm

Next Meeting: Currently scheduled for Friday, April 29, 2022 at 3:00pm

Item 3: CEO & Staff Report

REPORT ITEM – NO VOTE REQUIRED:

Peter Callstrom and staff will provide updates on key activities and initiatives.

Item 4: WDB Demographics Report

INFORMATION ITEM – NO VOTE REQUIRED

Peter Callstrom to present on Board Member data.

Item 5: Career Center Transition Plan

INFORMATION ITEM – NO VOTE REQUIRED

Frank Pancucci, Director of Workforce Development, will report on progress to date and upcoming milestones.

Item 6: Performance Data Update

ACTION ITEM – VOTE REQUIRED

Shannon Moran, Chief Information Officer, to provide an update.