Workforce Development Board (WDB) – Executive Committee

Date  Thursday, April 14, 2022
Time  8:00 am
Place  https://us02web.zoom.us/j/83015984309

WELCOME

Sammy Totah – Chair
- Call the meeting to order
- Non-agenda public comment

AGENDA ITEMS:

Item #1: Virtual Meeting Resolution
Item #2: Minutes of February 7, 2022 Meeting
Item #3: Membership Update
Item #4: Income Share Agreement Update
Item #5: April 21st WDB Agenda Review

ADJOURNMENT

PUBLIC COMMENT: Members of the public may address the Board on issues on this agenda (three minutes per subject) and/or other items within the Board’s scope. To speak, utilize the “Raise Hand” feature. The SDWP will provide accommodations to persons who require assistance. Questions: (619) 228-2301.
**Item #1: Virtual Meeting Resolution**

**ACTION ITEM – VOTE REQUIRED:**

Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361

WHEREAS, in response to the novel coronavirus (“COVID-19”) pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act (“Brown Act”) were followed; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and

WHEREAS, on Sept. 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, social distancing measures have been imposed and implemented by the County and City of San Diego to mitigate the spread of COVID-19; and

WHEREAS, the San Diego Workforce Partnership (Executive Committee) believes the spread of COVID-19 poses an imminent risk to the health and safety of in person meeting attendees; and

WHEREAS, the Executive Committee is committed to open and transparent governance in compliance with the Brown Act; and

WHEREAS, the Executive Committee is conducting virtual meetings by way of telephonic and/or internet-based services as to allow members of the public to fully participate in meetings and offer public comment.

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the Executive Committee recognizes that a State of Emergency in the State of California continues to exist due to the COVID-19 pandemic.

BE IT FURTHER RESOLVED, that the Executive Committee recognizes that social distancing measures remain recommended by state and local officials.
BE IT FURTHER RESOLVED, the Executive Committee authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3).
Item #2: Minutes of the February 7, 2022 Meeting

Members Present
Sam Totah (Chair), Phil Blair, Althea Salas, Kurling Robinson, Ricky Shabazz, Rick Vaccari

Staff Present
Peter Callstrom, President & CEO
Shaina Gross, VP of Client Services

Location: Via Zoom

Per Executive Order N-25-20, the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Sam Totah at 12:02pm.

Non-Agenda Public Comment: None

Action Item

Item 1: Minutes of the December Executive Committee Meeting

Motion: Executive Committee approves the meeting minutes

Moved (P. Blair), Seconded (R. Vaccari), Carried unanimously

Items 2—5: Membership Nominations

Peter overviewed the experience and qualifications of four WDB nominees: Connie Lundgren, Matt Martin, Mark Sutton, and Aida Rosa. Peter and Sammy met with the nominees and noted their excitement to join the board. The committee discussed adding future representation from the hotel industry.

Motion: Executive Committee approves the membership nominations

Moved (P. Blair), Seconded (A. Salas), Carried unanimously
**Items 6: Adopt A School Model**

Ricky reviewed the ‘Adopt a School’ proposal, which includes career readiness workshops for students, faculty, and school staff, and a peer mentorship program with City College students. The program is a collaboration between City College, SD Unified and SDWP.

Motion: Executive Committee approves the program model

_Moved (P. Blair), Seconded (A. Salas), Carried unanimously_

**Information Items**

**Item 7: February WDB Agenda Review**

The agenda for the August 19th WDB meeting was reviewed. R. Vaccari requested a mid-year fiscal update to be included.

**Adjournment:** The meeting was adjourned at 12:42 pm.

**Next Meeting:** April 4, 2022 at 12:00 pm.
Item #3: Membership Update

Discussion Item (No Action Required):

An update on WDB membership.
Item #4:  Income Share Agreement Update

Discussion Item (No Action Required):
An update on the next phase of the San Diego Renewable Learning Fund.
Item #5:  April 21st WDB Agenda Review

Discussion Item (No Action Required):

Action Item
1. Minutes

Report Item
2. CEO Report

Action Items
3. TBD

Information Items
4. Income Share Agreement Update
   • Speakers: Parina Parikh & Alistair Penny

5. Career Center Transition Update
   • Speakers: Shaina Gross

6. Performance Data Update
   • Speaker: Shannon Moran

7. Committee & Working Group Updates
   • Speakers: Various