AUDIT COMMITTEE AGENDA

Date:    July 15, 2021
Time:    12 – 1:30 p.m.
Place:   https://us02web.zoom.us/j/87565834005
         Passcode: 470642

Welcome

Rick Vaccari – Chair
- Call the meeting to order
- Non-agenda public comments
- Introductions and greetings

Action Items

- Item #1: Minutes of the March 15, 2021 Audit Committee Meeting

Information Items

- Item #2: Local Compliance Events
- Item #3: FY22 Budget
- Item #4: Fiscal Infrastructure Review Update: Finance Leadership
- Item #5: Enterprise Risk Adjustment Update: Cybersecurity

Adjournment

PUBLIC COMMENT: Members of the public may address the committee on issues on this agenda (three minutes per subject) and/or other items within the committee’s scope. To speak, please use the “raise hand” function at the time of public comment. The Workforce Partnership will provide accommodations to persons who require assistance. Questions: (619) 228-2900.

Next Meeting: TBD
Item #1: Minutes of the March 15, 2021 Audit Committee Meeting

Members Present

Rick Vaccari (Chair), David Blake, Rolando Charvel, Tracy Drager, Shandon Harbour, Mimi Rosado

Staff Present

April House, Chris Burlaka, Kai Jackson

Other Attendees

Brad Welebir, Partner - Rogers, Anderson, Malody & Scott, LLP

Location: Via Zoom

Per Executive Order N-25-20, the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

The meeting was called to order by Rick Vaccari at 12:31 am with a quorum.

Non-Agenda Public Comment:

None

Action Items

Item 1: Minutes of the September 17, 2020 Audit Committee Meeting

Committee approves the meeting minutes.

Moved (R. Charvel), Seconded (D. Blake), T. Drager abstained.

Item 2: FY2020 Financial Statements & Audit Report

Brad Welebir from Rogers, Anderson, Malody & Scott, LLP (RAMS) provided an overview of draft audit report.

RAMS found no significant concerns with internal controls and no findings in the audit report. Brad noted that SDWP’s internal systems were uniquely positioned to handle the remote work environment as the organization’s processes were almost entirely electronic prior to COVID-19.

Moved (S. Harbor), Seconded (T. Drager), Carried unanimously.
Information Items

Item 3: Fiscal Infrastructure Review Preview

April shared the fiscal infrastructure review process and preview. The review was an element of a grant received by SDWP from the James Irvine Foundation, and the purpose of the review was to determine what stage of the non-profit lifecycle SDWP is in and provide recommendations to progress as an organization. April overviewed the opportunity summary and strategic plan prepared by FMA.

Item 4: Set Next Audit Committee Meeting

SDWP staff will circulate scheduling options for the July 2021 Audit Committee Meeting.

Adjournment: The meeting was adjourned at 1:34 pm.

Next Meeting: TBD
Item #2: Local Compliance Events

INFORMATION ITEM – NO VOTE REQUIRED

Review of an incident summary outlining the issues reported at Volunteers of America and discussion of the safeguards the Workforce Partnership has in place to prevent fraud and mismanagement.
Item #3: FY22 Budget

INFORMATION ITEM – NO VOTE REQUIRED

Presentation and discussion of FY22 strategy and goals.
Item #4: Fiscal Infrastructure Review Update: Finance Leadership

INFORMATION ITEM – NO VOTE REQUIRED

Presentation on the structure of the Workforce Partnership's finance leadership and FY22 planning.
Item #5: Enterprise Risk Adjustment Update: Cybersecurity

INFORMATION ITEM – NO VOTE REQUIRED

Shannon Moran, Chief Information Officer, will discuss the organization’s cybersecurity infrastructure.