Members Present

Rick Vaccari (Chair), David Blake, Rolando Charvel, Tracy Drager, Shandon Harbour, Mimi Rosado

Staff Present

April House, Chris Burlaka, Kai Jackson

Other Attendees

Brad Welebir, Partner - Rogers, Anderson, Malody & Scott, LLP

Location: Via Zoom

Per Executive Order N-25-20, the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

The meeting was called to order by Rick Vaccari at 12:31 am with a quorum.

Non-Agenda Public Comment:

None

Action Items

Item 1: Minutes of the September 17, 2020 Audit Committee Meeting

Committee approves the meeting minutes.

Moved (R. Charvel), Seconded (D. Blake), T. Drager abstained.

Item 2: FY2020 Financial Statements & Audit Report

Brad Welebir from Rogers, Anderson, Malody & Scott, LLP (RAMS) provided an overview of draft audit report.

RAMS found no significant concerns with internal controls and no findings in the audit report. Brad noted that SDWP’s internal systems were uniquely positioned to handle the remote work environment as the organization’s processes were almost entirely electronic prior to COVID-19.
Moved (S. Harbor), Seconded (T. Drager), Carried unanimously.

**Information Items**

**Item 3: Fiscal Infrastructure Review Preview**

April shared the fiscal infrastructure review process and preview. The review was an element of a grant received by SDWP from the James Irvine Foundation, and the purpose of the review was to determine what stage of the non-profit lifecycle SDWP is in and provide recommendations to progress as an organization. April overviewed the opportunity summary and strategic plan prepared by FMA.

**Item 4: Set Next Audit Committee Meeting**

SDWP staff will circulate scheduling options for the July 2021 Audit Committee Meeting.

**Adjournment:** The meeting was adjourned at 1:34 pm.

**Next Meeting:** TBD