Minutes of the February 18, 2021 WDB Meeting

**Members Present**

Sammy Totah, Chair  Kevin Johnson  Althea Salas  
Andy Berg  Carol Kim  Ricky Shabazz  
Phil Blair  Barb Krol  Sandra Shuda  
David Blake  Tom Lemmon  Annie Taamilo  
Dennis DuBard  Keith Maddox  Carmencita Trapse  
Ed Hidalgo  Kurling Robinson  Rick Vaccari  
Brisa Johnson  Mimi Rosado  Mike Zucchet  

**Members Absent**

Christina Bibler  Nancy Smith-Taylor  
Shandon Harbour  Carmen Summers  

**Staff Members Present**

Peter Callstrom, President & CEO  
Andy Hall, Chief Impact Officer  
April House, Chief Operating Officer  
Andrew Picard, Chief Programs Officer  
Brooke Valle, Chief Strategy and Innovation Officer  

Per Executive Order N-25-20, the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

**Call to Order**

The meeting was called to order by Sammy Totah, at 8:01 a.m. with a quorum.

**Non-Agenda Public Comment**

None  

**Report Item**
Item 1  CEO Report
Peter announced that SDWP was the only Workforce Development Board in the state to receive funds from the California Department of Social Services and the Labor and Workforce Development Agency for outreach to California communities disproportionately impacted by COVID-19. With the grant, SDWP will be educating workers and employers in high-risk industries, such as the food and agriculture sectors, on how to minimize the spread of COVID-19 in the workplace. Peter also highlighted the California Workforce Development Board's classification of SDWP as a high-performing board. Peter also highlighted our advocacy work to support Relaunching America's Workforce Act (RAWA) in order to secure proper funding for workforce development across the country.

Information Item

Item 2  Membership Update – Sandra Shuda Retirement

Peter, Sammy, and the WDB thanked Sandra for her service. Phil noted that Sandra was one of the most wonderful HR professionals he had every worked with, and Sammy wished her a long and happy retirement. Sandra thanked the board and added that WDB is the most rewarding board she’s been on in her career.

Action Items

Item 3  Minutes of the December 3, 2020 Meeting

Motion: WDB approves the meeting minutes.

Moved (T. Lemmon), Seconded (A. Berg), Carried Unanimously

Items 4—6  Membership Nominations - Taylor Eubanks, Dr. Matt Doyle, & Dr. Danene Brown

Peter overviewed nominations of Taylor Eubanks, Dr. Matt Doyle, and Dr. Danene Brown. He noted that all three nominees have been active partners with the SDWP. The membership nomination agenda items were consolidated into a single vote.

Motion: WDB approves the membership nomination.

Moved (P. Blair), Seconded (A. Salas), Carried Unanimously

Item 7  WIOA Youth RFP

Andrew presented the results of the RFP, the outcome of a 2-year planning process. The RFP's mission was to focus funding county-wide, as well as
allocate funding to some of the community’s most vulnerable populations. Andrew reviewed the scoring process and outcome metrics, noting that there was no recommendation for the Black Opportunity Youth contract as none of the bidders qualified for the oral-interview round. SDWP will re-release the Black Opportunity Youth RFP with evaluator edits by April 2021 and will bring results back to the WDB at the following board meeting.

Motion: WDB approves provision of youth services and authorizes SDWP to enter contract negotiations.

Moved (A. Berg), Seconded (K. Robinson), Carried Unanimously

Item 8  Racial Justice Working Group Recommendations

Andy, April, Ricky, and the Racial Justice Working Group members provided an overview of activities and presented two recommendations for approval: an update to the organization’s core values to include “equity” and “inclusion”, and the establishment of a standing EDI committee. Sammy thanked Ricky and the committee for their ongoing work on this critical issue.

Motion: WDB approves the additional of 2 new core values.

Moved (A. Salas), Seconded (P. Blair), Carried Unanimously

Motion: WDB approves the establishment of a DEI committee.

Moved (B. Johnson), Seconded (C. Trapse), Carried Unanimously

Information Items

Item 9  Energy, Construction, and Utilities Sector Initiative Update

Andy updated the board on SDWP’s strategy for programs, revenue plans, and talent initiatives in the energy, construction, and utilities sectors. Pedro Villegas, Director of Community Relations at SDG&E, and WDB member Kevin Johnson, Training Director/CFO at the San Diego & Imperial County Electrical Training Institute provided an update on the Career Jumpstart program. The program has placed 19 students making $18+ per hour.

Andy, Tom, and Carol discussed progress on High Roads Construction Careers program. Cohort #2 of this program begins the program June 1.

Item 10  Committee & Working Group Updates
Rick provided an update on upcoming March Audit Committee meeting to review the results of the organization’s audit and financial infrastructure review report.

**Adjournment**

Sammy Totah adjourned the meeting at 9:13 am.