Community • Collaboration • Careers

We empower job seekers to meet the current and future workforce needs of employers in San Diego County

Workforce Development Board (WDB) – Executive Committee

Date       Monday, February 01, 2021
Time       12:00 – 1:00 pm
Place      https://us02web.zoom.us/j/83411885493
            Passcode: 451188

WELCOME

Sammy Totah – Chair
  o Call the meeting to order
  o Non-agenda public comment

ACTION ITEMS:

1. Minutes of November 16, 2020 Executive Committee Meeting
2. Membership Nomination – Taylor Eubanks
3. Membership Nomination – Matt Doyle
4. Membership Nomination – Danene Brown

INFORMATION ITEM:

5. Committee & Work Group Updates
6. February 18th Workforce Development Board Meeting Agenda Review

ADJOURNMENT

PUBLIC COMMENT: Members of the public may address the Board on issues on this agenda (three minutes per subject) and/or other items within the Board’s scope. To speak, utilize the “Raise Hand” feature. The SDWP will provide accommodations to persons who require assistance. Questions: (619) 228-2301.
**Item #1: Minutes of the November 16, 2020 Executive Committee Meeting**

**Members Present**
Sam Totah (Chair), Phil Blair, Kurling Robinson, Althea Salas, Rick Vaccari

**Staff Present**
Peter Callstrom, President & CEO  
Andy Hall, Chief Impact Officer  
April House, Chief Operating Officer  
Andrew Picard, Chief Programs Officer  
Brooke Valle, Chief Innovation & Strategy Officer

**Location:** Via Zoom

Per [Executive Order N-25-20](#), the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Sam Totah at 12:02pm.

**Non-Agenda Public Comment:** None

**Action Items**

**Item 1:**  
*Minutes of the October Executive Committee Meeting*

Motion: Executive Committee approves the meeting minutes

*Moved (R. Vaccari), Seconded (K. Robinson), Carried unanimously.*

**Item 2:**  
*Membership Prospect Review*

Peter summarized WDB nominee Carol Kim’s bio, experience, and expertise. Carol is the Director of Community Engagement for the San Diego Building & Construction Trades Council Family Housing Corporation and the Political Director for the San Diego County Building and Construction Trades Council. Peter noted that Carol is very well-connected in the region as well as Sacramento and will bring a fresh perspective to WDB. Sam concurred as he and Peter met with Carol and Tom Lemmon and was very impressed with her
background and the value she could bring to the board. Rick noted that the most recent candidates for the board have been excellent.

Motion: Executive Committee approves the nomination of Carol Kim to the Workforce Development Board.

Moved (P. Blair), Seconded (R. Vaccari), Carried unanimously.

**Item 3: Committee & Work Group Updates**

Rick updated the Committee regarding new Audit Committee members and the results of SDWP’s outstanding audit outcome.

Andy briefed the committee on the Racial Justice Work Group’s work and the consideration of an additional SDWP core values; equity and inclusion. The work group is also reviewing SDWP’s bylaws.

Andrew updated on the RFP Work Group. The group is currently seeking evaluators. Committee members were encouraged to share the RFP with others.

Andrew also discussed the restarting the ‘Future of Service Delivery Work Group’.

**Item 4: Workforce Ventures Organization Brief**

Brooke updated the committee on Workforce Ventures, now officially a 501(c)(3). WF released an RFP for the servicing of ISAs. Kurling congratulated the team on the progress of ISAs thus far. The committee discussed potential nuances in financing and contract underwriting.

**Item 5: 2021 Board Calendar Review**

The Committee reviewed the 2020 meeting dates.

**Item 6: December 3rd Workforce Development Board Meeting Agenda Review**

The agenda for the August 20th WDB meeting was reviewed. Adding an ISA agenda item was suggested and will be included.

**Adjournment:** The meeting was adjourned at 1:02 pm.

**Next Meeting:** February 1, 2021 at 12:00 pm.
**Item #2: Membership Nomination - Taylor Eubanks**

**Action Item (Vote Required):**

Executive Committee to approve the following board prospect:

**Taylor Eubanks, Recruiting Sourcer, Tesla**  
**Seat: Private Sector**

Taylor Eubanks is a Workforce Development professional with Tesla bringing 6 years of diverse HR and recruiting experience. Taylor is currently working on her MBA in Human Resources and Recruiting at Ottawa University where she previously worked as an athletic recruiting coordinator. Her areas of subject matter expertise include recruiting, HR compliance and workforce development. Taylor is a member of AABE (American Association of Blacks in Energy), NAWIC (National Association of Women in Construction) and SHRM (Society for Human Resource Management). As a native Kansan Taylor is eager to bring her mid-west work ethic and can-do attitude to San Diego Workforce Partnership. She is interested in joining San Diego Workforce Partnership board for the opportunity to sit among likeminded professionals. Taylor believes that the thorough utilization of Workforce Development resources removes economic barriers for job seekers in the form of targeted exposure resulting in meaningful employment. She sees so much opportunity associated with Workforce Development and is eager to share that with the board.
**Item #3: Membership Nomination – Matt Doyle**

**Action Item (Vote Required):**

Executive Committee to approve the following board prospect:

**Dr. Matthew Doyle, Superintendent, Vista Unified School District**
Seat: Adult Education & Literacy

Dr. Matthew Doyle is the Superintendent of the Vista Unified School District, and also serves as the Executive Director of the International Center for Educational Research (iCERP) - a global space promoting intersectionality of thought and focus on the lifelong learner. He holds a doctorate in education leadership. Dr. Doyle is responsible for leading the design and implementation of the district strategic plan, the Blueprint for Educational Excellence and Innovation, in response to State of California LCAP funding provisions. Dr. Doyle’s primary focus is to create the conditions for transforming a traditional educational organization into a scalable, sustainable personal learning environment. The Personal Learning Challenge project won the Golden Bell Award from the California School Boards Association. Dr. Doyle has spent 31 years in education as a teacher, site administrator, district administrator and county administrator. Dr. Doyle has extensive experience supporting English language learners and students with special needs. His current area of strategic interest is the design and development of a learning ecosystem including prenatal to grade three systems, learning zones and building a career superhighway - an uninterrupted career development pathway for students to discover their strengths and interests and transform them into talent capital that aligns to the demands of the global marketplace. Dr. Doyle lives in Vista, California with his wife Alejandra and three sons Matthew, Alexander, and John.
**Item #4: Membership Nomination - Danene Brown**

**Action Item (Vote Required):**

Executive Committee to approve the following board prospect:

**Danene Brown**, Regional Consortium Chair, San Diego & Imperial Counties Community Colleges

Seat: Higher Education

Dr. Danene Brown is the Regional Consortium Chair for the San Diego & Imperial Counties Community Colleges. She represents the Career Education programs at the 10 regional community colleges: Cuyamaca College, Grossmont College, Imperial Valley College, MiraCosta College, Palomar College, San Diego City College, San Diego Continuing Education, San Diego Mesa College, San Diego Miramar College, and Southwestern College. Dr. Brown has over 25 years of experience working in the California Community College system spanning multiple San Diego community colleges. During her career, she has served in various administrative positions overseeing workforce development and career education programs. Her positions included: Dean of the School of Business & Technology, Instructional Dean of Arts, Humanities & Social Sciences, Interim Dean of the School of Social & Behavior Science and Multicultural Studies, and Associate Dean of Teacher Education & International Education. In addition to these roles, Dr. Brown has served as the Chair for the San Diego & Imperial Counties Community Colleges’ Workforce Development Council and has participated in the planning and implementation of the State’s Strong Workforce Program initiative, which has created an infrastructure to support Career programs to better serve students at the local and regional levels. She has collaborated with regional Economic Development Corporations, K-12 schools, and the Offices of Education for San Diego and Imperial Counties to develop and implement workforce development programs. D. Brown has a doctorate in Leadership Studies from University of San Diego, a Masters of Education from Virginia Polytechnic Institute and State University, and a Bachelor of Arts in Business Administration from California State University, Fullerton.
The Consortium ‘Policy’ Board

WDB Officers

The Workforce Development Board - WDB

Committees
X - Executive
U - Audit
D - Diversity, Equity, Inclusion

Private Sector
1. Adv Manufacturing
2. Energy
3. Financial
4. Healthcare
5. Law
6. Member Association
7. Technology
8. Tourism/Retail/Serv
9. Training / Placement
0. Military

Working Groups/Councils/Advisory
A - Apprenticeship
F - Future Serv Delivery
H - Healthcare
E - Education
R - Reentry
S - Service/Hospitality
T - Technology
Y - Youth

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Item #5: Committee & Work Group Updates

Discussion Item (No Action Required):

1. Audit committee

   Speaker: Rick Vacarri

2. Racial justice working group

   Speaker: Andy Hall
Item #6: December 3rd WDB Meeting Agenda Review

Discussion Item (No Action Required):

Below is a draft agenda and schedule for the February 18th Workforce Development Board meeting.

Report:

1. CEO & Staff Report
   Speaker: Peter Callstrom

Action:

2. Minutes of December 3rd, 2020 Board Meeting

3. Membership Update – Sandra Shuda retirement
   Speakers: Sammy & Peter

4. Membership Nomination – Taylor Eubanks

5. Membership Nomination – Matt Doyle

   Speaker: Peter Callstrom

7. Youth RFP
   Speakers: Andrew Picard & Shaina Gross

8. Racial Justice Working Group Recommendations
   Speakers: Ricky Shabazz, Tom Lemmon, & Sandra Shuda

Informational:

9. Jump Start and Tesla Projects

10. Committee & Working Group Updates

   - Audit Committee: Rick Vacarri
   - DEI Committee: Ricky Shabazz

11. Adjournment