

Workforce Partnership Audit Committee Meeting Minutes: March 18, 2020

Members Present

Rick Vaccari (Chair), Shandon Harbour

Staff Present

Chris Burlaka, Andy Hall

Location: Via conference call

Per [Executive Order N-25-20](#), the requirement to which members of the public shall have the right to observe & offer public comment at the public meeting, consistent with the Brown Act, has been suspended.

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Rick Vaccari at 10:05 am without a quorum.

Non-Agenda Public Comment: None

Action Items

Item 1: Minutes of the January 23, 2020 Audit Committee Meeting

The minutes were reviewed but not approved due to lack of quorum.

Item 2: FY 2018-19 Financial Statements & Audit Report

The committee was reviewed the 2018-19 Financial Statements & Audit Report. Brad Welebir from Rogers, Anderson, Malody & Scott, LLP, Certified Public Accountants (RAMS), the independent auditors who completed the report, was on the line to review the report and answer questions.

B. Welebir explained the results of the unmodified opinion of the financial statements. An unmodified or "clean" opinion is the best type of report a business can get. An unmodified opinion provides a high level of assurance that a professional, independent examination of financial statements has not revealed any actual or possible material misstatements in those financial statements. Additionally, there were instances of non-compliance in audit per governmental standards.

R. Vaccari asked about underspending WIA/WIOA funds. A. Hall clarified those federal grants have a two-year life and are carried into the following fiscal year to be spent.

R. Vaccari expressed his confidence in the outcome of the statements, and A. Hall thanked C. Burlaka for his hard work.

Adjournment: The meeting was adjourned at 10:33 am.

Next Meeting: TBD