

## Minutes of the February 20, 2020 WDB Meeting

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### **Members Present**

Sam Totah, Chair	Kevin Johnson	Sandra Shuda
Dennis DuBard	Tom Lemmon	Nancy Smith-Taylor
Shandon Harbour	Kurling Robinson	Rick Vaccari
Ed Hidalgo	Althea Salas	

### **Members Absent**

Nabil Abu Ghazaleh	Barb Krol	Carmencita Trapse
Phil Blair	Keith Maddox	Carlos Turner Cortez
Andy Berg	Omar Passons	Mike Zucchet
Christina Bibler	Ricky Shabazz	
David Blake	Mark Starr	
Mary Burton	Annie Taamilo	

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

### **Call to Order**

The meeting was called to order by S. Totah, at 8:04 a.m. without a quorum.

### **Non-Agenda Public Comment**

None.

### **Information Items**

#### **Item 1      WDB Chair Update**

Sam Totah, WDB Chair, congratulated SDWP on winning the USD Kaleidoscope Award for Good Governance. Peter Callstrom, CEO, shared SDWP's inclusion on a panel to share our approach, what we've done, and how far we've come.

Sam thanked Board members who attended the Workforce + Childcare event on January 30. The event and report released by SDWP focused on the needs and ways to support working parents.

A membership update was provided, as Matt Kriz and Ky Lewis have resigned from the board. Matt completed his last term and Ky has retired. Sam emphasized we are continually looking for WDB members that represent our community, if any suggestions please contact Peter and Sam.

Kurling Robinson spoke to his experience attending the Winter Innovation Summit with Brooke Valle, Chief Strategy & Innovation Officer, and Andy Hall, Chief Impact Officer.

**Item 2      Faces of Workforce**

A video featuring two ISA participants, Claire Parascandalo and her son, Paul Gregowicz, was played. Claire and Paul engaged in a Q&A with the board regarding their experience in the program. Claire emphasized the sense of community—noting that their sense of comradery and interaction is on par, even compared to her with other educational experiences. What she’s experienced in classroom experiences, even though they take their courses online.

**Action Items**

**Item 3      Minutes of the December 5, 2019 WDB Meeting**

The minutes were reviewed but not approved due to lack of quorum.

**Item 4      New Board Member Nomination**

Naomi “Mimi” Rosado was introduced. She described her background, experience and role at NAVWAR focusing on community outreach and talent development.

**Item 5      KRA Contract Modification**

Andrew Picard, Chief Program Officer, overviewed the contract modification for KRA—a request for \$280,000 to support staffing and infrastructure in SDWP’s Career Centers.

**Item 6      Access Inc. Contract Modification**

A. Picard introduced a \$130,000 contract modification to provide case management services for the ‘Live Well’ Internships pilot program. The program is a partnership with San Diego County’s Health & Human Services Department.

## **Information Items**

### **Item 7      Audit Committee Report**

Rick Vaccari, Audit Committee Chair, discussed the January Audit Committee meeting and upcoming March meeting. The committee charter has been finalized. The audit and enterprise-wide risk assessment results are being completed. Rick highlighted SDWP's current insurance coverage levels.

### **Item 8      Fiscal Year 2020 Q2 Financial Report**

A. Hall presented the Q2 financial report. Halfway through FY20, 40% of the annual budget has been expended. SDWP is awaiting the results of 6 grant submissions totaling \$7.9M.

### **Item 9      Income Share Agreement Update**

B. Valle provided an update on the ISA program, which is currently recruiting mentors for students. Upon graduation in March and as graduates get jobs, the program will move into the repayment phase. The Policy Board approved the use of a third-party to manage the financial transactions.

### **Item 10     Working Groups & Councils Update**

A. Picard reviewed the current status and upcoming meetings for working groups and councils. The Youth RFP working group is recruiting community and board members to assist in the design, release and evaluation of RFP submissions for WIOA-funded youth programs.

### **Item 11     Performance Dashboard**

A. Picard presented the Q2 programmatic and fiscal evaluation of SDWP's contractors. Kevin Johnson asked who establishing and reviewing the performance criteria. A. Picard explained that the SDWP negotiates with the EDD each year on contract and performance levels.

### **Item 12     Form 700**

P. Callstrom reviewed the information received by board members from the County of San Diego regarding Form 700, including the April 1 due date. If members need assistance, please let staff know.

### **Item 13     CEO & Staff Report**

P. Callstrom provided an update on the federal budget proposal, the 4th annual Opportunity Summit on April 17th, and the ASUGSV summit, Ed Hidalgo also commented on the ASUGSV summit and the impact it has on our ability to share our work and to meet new colleagues and funders.

Peter thanked our summit sponsors—it takes private sector support and philanthropy to put on our events. If board members can support, please contact Peter.

### **Adjournment**

Sam Totah adjourned the meeting at 9:24 am.