

WDB Executive Committee

Meeting Minutes: February 3, 2020

Members Present

Sam Totah (Chair), Phil Blair, Althea Salas, Rick Vaccari

Staff Present

Peter Callstrom, President & CEO

Andy Hall, Chief Impact Officer

Brooke Valle, Chief Strategy & Innovation Officer

Andrew Picard, Chief Programs Officer

Location: 9246 Lightwave Avenue, Suite 210, San Diego CA 92123

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Sam Totah at 12:04pm.

Non-Agenda Public Comment: None

Action Items

Item 1: Minutes of the November Executive Committee Meeting

Sam asked about the language regarding membership status for board members who leave their professional position. Peter will share updates with Sam and suggested language will be included in the next executive committee meeting.

Motion: Executive Committee approves the meeting minutes

Moved (P. Blair), Seconded (R. Vaccari), Carried unanimously.

Item 2: Membership Prospect Review

Staff overviewed WDB nominee Mimi Rosado's bio, experience and expertise in workforce and talent development with NAVWAR. The Committee highlighted the value of adding Department of Defense representation to the Board.

Motion: Executive Committee approves the nomination of Mimi Rosado to the Workforce Development Board

Moved (P. Blair), Seconded (R. Vaccari), Carried unanimously.

Information Items

Item 3: Membership Update

Peter updated the Committee on the composition of the Board, including the resignation of Matt Kriz. WDB will have two seats open for union representatives.

Item 4: Audit Committee Update

Rick Vaccari, Audit Committee Chair, discussed the January Audit Committee meeting and upcoming March meeting. The Audit Committee Charter has been finalized. The audit and enterprise-wide risk assessment results is being completed.

Item 5: Income Share Agreement Fund Strategy

Andy and Brooke apprised the Committee on the Policy Board's December vote to approve in concept the procurement of a third-party for the administration of ISA servicing and collections. The primary benefits of a third-party contractor include risk management, access to additional capital, and the ability of SDWP to focus on the organization's core competencies.

Item 6: Executive Team Realignment & 2020 Staffing Strategy

Peter discussed the new executive team roles, the COO search, and deepening SDWP's leadership bench.

Item 7: Working Groups & Councils Update

Andrew provided an update on Working Groups and Councils, highlighting the Youth RFP Working Group, lead by Omar Passons and Ed Hidalgo. The group is recruiting community and board to assist in the design, release and evaluation of RFP submissions.

Item 8: Review WDB Agenda

The agenda for the February 20th WDB meeting was reviewed.

Adjournment: The meeting was adjourned at 1:28 pm.

Next Meeting: March 30, 2020 at 12:00 pm.