

San Diego Workforce Partnership
Consortium Policy Board
Minutes of the December 13, 2019 Meeting

Members Present

Barbara Bry, Councilmember, City of San Diego, District 1 (Chair)
Greg Cox, San Diego County Supervisor, District 1 (Vice Chair)
Monica Montgomery, Councilmember, City of San Diego, District 4
Jacob Richards, Board Member, United Way of San Diego County

Legal Counsel Present

David Powell, Deputy City Attorney, City of San Diego
Tom Bosworth, Senior Deputy County Counsel, County of San Diego

Location

San Diego City Administration Building, City Council Chambers

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Councilmember Bry at 3:00pm, with a quorum present.

Non-Agenda Public Comment

None

Action Items

Item 1 **Minutes of the October 25, 2019 Policy Board Meeting**

Motion: Board approves the meeting minutes.

Moved (G. Cox), Seconded (M. Montgomery), Carried unanimously

Item 2 **Workforce ISA Fund Financial Management**

Andy Hall, COO, presented on the Workforce ISA Fund's financial management structure and proposal to approve in concept the procurement of a third-party for the administration of ISA servicing, collections on current and future contracts, and new contract originations. The primary benefits of a third-party contractor include risk management, access to additional capital, and the ability of SDWP to focus on the organization's core competencies. J. Richards commented that the new structure is very interesting and he believes is the right move. He asked if the new entity would be independent from SDWP. A. Hall said yes, that is the intention. B. Bry mentioned this is exciting and very much needed to increase the ISA fund.

Motion: Board approves prog a third-party entity for the financial management of the Workforce ISA fund.

Moved (B. Bry), Seconded (J. Richards), Carried unanimously

Information Items

Item 3 **Youth Contract Procurement Timeline**

A. Hall overviewed the timeline for WIOA Youth Programs' procurement cycle, which will begin January 2020, as SDWP's research team will begin running data on disconnected youth in San Diego county. The results will be brought to WDB to evaluate the data and strategize, followed by several public townhalls. B. Bry applauded the involvement of young people in the process through SDWP's partnership with Youth Will on this initiative. The RFP process will conclude with a contract recommendation to the Policy Board December 2020.

Item 4 **Fiscal Year 2020 Q1 Financial Updates**

Ellen Class, CFO, presented the Q1 update, which included a \$2,818,000 increase in confirmed funding: \$990,000 in new grants and \$1,828,000 carry-in from FY 2019. Looking ahead, SDWP has submitted applications for 6 grants totaling \$730,000. SDWP will also be completing a comprehensive review of Career Canter locations and facilities. J. Richards asked if the financial statements for the ISA fund will be reported by the new entity described in action item #2. A. Hall answered affirmatively, that the new entity's intention is to collect and report on ISA cashflows in the future.

Item 5 **Proposed 2020 Meeting Dates**

The Policy Board was provided the proposed meeting and event dates for the next calendar year. A. Hall briefly overviewed the Workforce + Childcare Event, Opportunity Summit 2020, and Workforce Frontier Symposium.

Item 6 **Staff Report**

A. Hall thanked the Policy Board for their involvement in 2019 and recognized Brooke Valle's San Diego Business Journal's Woman of the Year nomination. The meeting concluded with a video of an ISA participant.

Adjournment: The meeting was adjourned at 3:25pm

Next Meeting: Friday, February 28, 2020 at 3:00pm