

Minutes of the December 5, 2019 WDB Meeting

Members Present

Sam Totah, Chair	Ed Hidalgo	Kurling Robinson
Andy Berg	Ky Lewis	Althea Salas
Christina Bibler	Matt Kriz	Ricky Shabazz
David Blake	Tom Lemmon	Annie Taamilo
Dennis DuBard	Keith Maddox	Rick Vaccari
Barb Krol	Omar Passons	

Members Absent

Nabil Abu Ghazaleh	Kevin Johnson	Carmencita Trapse
Phil Blair	Sandra Shuda	Carlos Turner Cortez
Mary Burton	Nancy Smith-Taylor	Mike Zucchet
Shandon Harbour	Mark Starr	

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

Call to Order

The meeting was called to order by S. Totah, at 8:02 a.m. with a quorum present.

Non-Agenda Public Comment

None.

Action Items

Item 1 Minutes of the October 17, 2019 WDB Meeting

Motion: WDB approves the meeting minutes.

Moved (A. Salas), Seconded (T. Lemmon), Carried Unanimously
Abstentions: A. Berg, D. Durbard, O. Passons

Information Items

Item 2 Faces of Workforce: Richard Clinton

A new video featuring Richard Clinton, South Bay Career Center customer, was played. After a layoff in 2017, Richard found a job within six weeks with the support of Workforce Partnership services.

Item 3 Career Center System Impact Report

Andrew Picard, VP of Operations, reported on the first quarter of the Career Center network, including community impact, customer demographics, satisfaction data. Highlights included: 20,000 visitors to the six career centers in Q1, 63,000+ individual services provided, and a 68% satisfaction rating among customers. A. Picard also highlighted Q1 engagement in the community, including Jobtoberfest, Honor a Hero Hire a Vet Event, and Back to Work Day. Members had varied questions and suggestions for future reports.

Item 4 Youth Contract Procurement Timeline

A. Picard overviewed the timeline for WIOA Youth Programs' procurement cycle, which will begin January 2020, and conclude with a contract recommendation to WDB December 2020. SDWP's youth provider network totals \$4M+ in funding and serves approx. 1,600 individuals age 16-24. Programs will be awarded funds PY 21-22.

Item 5 Income Share Agreement Update

Parina Parikh, Director of Programs, and Alistair Penny, Career Consultant, updated on the ISA to date. There are 64 participants enrolled in 4 programs. Following the RFP issued over the summer, several programs are in development.

Item 6 Fiscal Year 2020 Q1 Financial Update

E. Class presented the Q1 update, which included a \$2,818,000 increase in confirmed funding: \$990,000 in new grants and \$1,828,000 carry-in from FY 2019.

Item 7 Audit Committee Report

Rick Vaccari, Audit committee Chair, discussed the prior committee meeting and future plans. The committee added a third meeting, will be finalizing its charter, and will begin an organization risk assessment in 2020.

Item 8 Communications & Events Update

D. Roughton presented on the highlights of 2019, and overviewed events in 2020, including Workforce & Childcare Event (1/30) and Opportunity Summit (4/17).

Item 9 2020 Board Calendar

The Board was provided WDB meeting and event dates for the next calendar year.

Item 10 CEO & Staff Report

Peter Callstrom, CEO, updated WDB on key external activates, including Brooke Valle's nomination for San Diego Business Journal's Businesswoman of the Year award. P. Callstrom attended Strada Education Network's national symposium, which included a panel with Mitchell E. Daniels, Jr., President, Purdue University, the first four-year institution in the country to offer an income-sharing agreement program.

Adjournment

Sam Totah adjourned the meeting at 9:34 am.