

SAN DIEGO WORKFORCE PARTNERSHIP, INC.
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OPERATIONS ISSUANCE

OPERATIONS ISSUANCE NO. 2018-01

DATE: July 10, 2017

TO: All AJCC Operators and Adult Service Providers

FROM: Andrew Picard, Director of Programs

SUBJECT: Operations Manual Revision: Chapter 4, Attachment K - Eligible Training Provider List (ETPL) Policy and Procedures

PURPOSE

To inform SDWP's AJCC Operators and Adult Service Providers of revisions to Chapter 4, Attachment K-Eligible Training Provider List (ETPL) Policy and Procedures

Revisions to Chapter 4, Attachment K include but are not limited to:

- Updated eligibility and subsequent eligibility requirements
- Addition of a refund policy
- Requirement of compliance with equal opportunity policy
- Revised performance metrics for 2017-2018 program year
- Creation of a new exhibit - ETPL Acknowledgement Form

BACKGROUND

The Workforce Development Board and Policy Board approved changes to the ETPL requirements for eligibility, subsequent eligibility and performance during the June 2017 board meetings. These updates reflect those changes as well as new requirements from EDD that all providers ensure equal opportunity practices are in place.

ACTION

Effective July 10, all AJCC Operators and Adult Service Providers are required to follow the guidelines outlined in the updated attachment and its exhibit. This issuance replaces and supersedes the current attachment.

If you have any questions regarding this issuance, please contact your Program Specialist at (619) 228-2900.

All chapters and attachments can be found on the SDWP website under Partner Resources>Operations Manual_

cc: Youth Service Providers
SDWP Internal Distribution
Simpson & Simpson