PAST PERFORMANCE QUESTIONNAIRE
San Diego Workforce Partnership-Request for Proposal

Please complete this questionnaire and **submit by no later than June 13, 2014**, to the address below.

Name of organization for which the questionnaire is being completed:

Name of individual providing information:

Title:

Signature: Date:

Mailing Address:

Telephone:

E-mail Address:

Contract Information (Also to be supplied by respondent organization in the proposal.)

Contract Title:

Contract Number:

Period of Performance (Must be a minimum of 6 months):

Description of Services Provided:

Mail or email completed questionnaires to:

ATTN: Diahna Leon
San Diego Workforce Partnership
3910 University Avenue, Suite 400
San Diego, CA 92105
youthRFP@workforce.org

Population Served:

1. If funded through WIA, indicate the funding title and type of population served. :

   If funded through an agency/organization/grant other than WIA, specify the funding source and the specific population(s) served.

2. Performance

   What has been the performance of the proposed service provider when providing services? (Use the most current WIA performance if WIA services were provided. If proposer has not provided WIA services, use other funding or funder or source of funding criteria.

   Prior Services and Performance – Youth

Number contracted to serve	
Actual number served	
Literacy/Numeracy Rate	%
Credential Attainment Rate	%
Placement Rate	%

3. Measurement Method

   If the performance of prior services was not measured as identified above, please explain how performance was measured. Discuss actual versus expected performance.

Qualitative Analysis

Please provide narrative remarks and data, as appropriate, for each of the performance elements. You may continue on a separate sheet if needed.

- Quality of service

- Effectiveness of management (including subcontractors)

- Initiative in meeting requirements

- Responsiveness to technical direction or technical assistance

- Responsiveness to performance challenges

- Overall performance

- General Remarks:

- Would you do business with this organization (the bidder) again? ___Yes _____No;
  - Why or why not?