



**PAST PERFORMANCE QUESTIONNAIRE  
San Diego Workforce Partnership-Request for Proposal**

Please complete this questionnaire and submit by no later than April 3, 2013, to the address below.

Name of organization for which the questionnaire is being completed:

Name of individual providing information:

Title:

Signature:  Date:

Mailing Address:

Telephone:  x:

E-mail Address:

**Contract Information** (Also to be supplied by respondent organization in the proposal.)

Contract Title:

Contract Number:

Period of Performance (Must be a minimum of 6 months):

Description of Services Provided:

Mail completed questionnaires to:

ATTN: Daniella Ledezma  
San Diego Workforce Partnership  
3910 University Avenue, Suite 400  
San Diego, CA 92105

**Population Served:**

1. If funded through WIA, indicate the funding title and type of population served:

\_\_\_\_\_ Adults; \_\_\_\_\_ Dislocated Workers; \_\_\_\_\_ National Emergency Grant; \_\_\_\_\_ Older Workers;

If funded through an agency/organization/grant other than WIA, specify the funding source and the specific population(s) served.

2. Performance

What has been the performance of the proposed service provider when providing services? (Use the most current WIA performance if WIA services were provided. If proposer has not provided WIA services, use other funding or funder or source of funding criteria.

Prior Services and Performance – Adults

Number contracted to serve in intensive services	
Actual number served in intensive services	
Number contracted to serve in training activities	
Actual number served in training activities	
Entered Employment Rate	%
Employment Retention Rate	%
Employment & Credential rate	%

Prior Services and Performance – Dislocated Workers

Number contracted to serve in intensive services	
Actual number served in intensive services	
Number contracted to serve in training activities	
Actual number served in training activities	
Entered Employment Rate	%
Employment Retention Rate	%
Employment & Credential rate	%

3. Measurement Method

If the performance of prior services was not measured as identified above, please explain how performance was measured. Discuss actual versus expected performance.

**Qualitative Analysis**

Please provide narrative remarks and data, as appropriate, for each of the performance elements. You may continue on a separate sheet if needed.

- Quality of service
  
  
  
  
  
  
  
  
  
  
- Effectiveness of management (including subcontractors)
  
  
  
  
  
  
  
  
  
  
- Initiative in meeting requirements
  
  
  
  
  
  
  
  
  
  
- Responsiveness to technical direction or technical assistance
  
  
  
  
  
  
  
  
  
  
- Responsiveness to performance challenges

