SAN DIEGO WORKFORCE PARTNERSHIP®

Community • Collaboration • Careers

We empower job seekers to meet the current and future workforce needs of employers in San Diego County

Workforce Development Board – Executive Committee

Date Tuesday, May 22, 2018
Time 1pm – 2:30pm
Place Manpower Office, 1855 First Avenue, Suite 300

AGENDA

WELCOME & INTRODUCTIONS

Phil Blair – Chair

- Call the meeting to order
- Non-agenda public comment

ACTION ITEMS

- Item #1: Minutes of the March 22, 2018 Executive Committee Meeting
- Item #2: Board Membership
- Item #3: Updates to the Conflict of Interest Code

INFORMATION ITEMS

- Item #4: Agenda Review – June 14, 2018 WDB Meeting
- Item #5: CEO and Staff Update

Adjourn to Closed Session

- Item #6: Closed Session – Real Property Lease Negotiations (Cal. Gov't. Code §54956.8)

ADJOURNMENT

PUBLIC COMMENT: Members of the public may address the Board on issues on this agenda (three minutes per subject) and/or other items within the Board's scope. To speak, submit a "Request to Speak" form prior to the meeting. The SDWP will provide accommodations to persons who require assistance. Questions: (619) 228-2900.

Item #1: Minutes of the March 22, 2018 Executive Committee Meeting

Members Present
Phil Blair, Chair
Omar Passons, Vice Chair
Jamie Latiano Jacobs, Secretary/Treasurer
Marlene Taylor (via teleconference as an observer)

Members Absent
Annie Taamilo

Location: 1855 1st Ave #300, San Diego, CA 92101

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Phil Blair at 9:15 am.

Public Comment

None

The following items were approved

1-03/22/2018 - Item 1 **Minutes of the January 23, 2018 Executive Committee Meeting**

Motion to approve the minutes.

Moved (J. Latiano Jacobs), Seconded (O. Passons), Carried unanimously

The following items were discussed

2-03/22/2018 - Item 2 **Audit Committee Update**

An update from the audit committee and SDWP management on the FY 2016/2017 Single Audit and closing of the prior audit finding from FY 2015/2016.

O. Passons provided an audit committee update. He shared that we received a clean audit for FY17 and that the findings for FY16 are now closed.

3-03/22/2018 - Item 3 **Update on SDWP Leases**

An update and discussion of SDWP's leases, including the North County Career Center.

A. Picard provided an update on exit terms for the North County Career Center lease. More favorable exit terms have been negotiated, which allow SDWP to exit the lease after three years or sooner if SDWP receives significant funding reductions.

4-03/22/2018 – Item 4 **April 19th Retreat Preparation**

Discussion of the agenda for the April 19th retreat.

5-03/22/2018 – Item 5 **Board Membership**

Discussion of vacancies.

P. Callstrom informed the committee that Mitch Mitchell will be leaving the WDB. Sempra has recommended a potential replacement. Once his application has been received, his background will be shared with the executive committee.

Adjournment

The meeting was adjourned at 10:32 am.

Item #2: Board Membership

Discuss board vacancies and applicants for potential recommendation to full WDB; review current seats/openings.

Board Resignation

- Marlene Taylor
- John Ohanian
- Mitch Mitchell

Board Applications

Richard Vaccari

Fmr. VP of Investor Relations and Pensions (retired)
Sempra Energy

Bio

Richard Vaccari (Rick) retired from Sempra Energy in March 2018 after 15 years of service. His most recent role at Sempra was Vice President of Investor Relations and Pensions. His team was consistently voted by institutional investors and research analysts as one of the top three in the utility sector. In addition, he had oversight responsibility for Sempra's Pension and Benefit Plans, which aggregated approximately $8 billion.

Prior to 2013, Rick was Treasurer of the Company, with responsibility for all capital raising activities. During that period, Sempra successfully launched a public offering for business in Mexico- IEnova. At its inception the equity market capital of IEnova was approximately $3.5 billion. Today it exceeds $7 billion. Rick also led Sempra's Merger and Acquisitions group for five years. During that time, the company bought and sold more than 10 companies with an aggregate value of approximately $9.5 billion. When he joined Sempra in 2003 it was the 13th largest company in the sector; today it is ranked 7th.

Before joining Sempra, Rick had been employed for more than 20 years on Wall Street with Goldman Sachs, Merrill Lynch and Credit Suisse. He was a Managing Director responsible for a large number of client relationships in the greater Midwest. He traveled extensively and his clients were in the utility or energy sector.

Kevin Alvin

Business Representative
International Brotherhood of Electrical Workers (IBEW) Local 569

Bio

During his time with IBEW, Kevin has helped facilitate the careers of over 3500 men and women within the electrical industry. He understands that finding a career, of which an individual can be proud, is sometimes a daunting task. At the IBEW, Kevin works hard to aid IBEW members in maximizing their career opportunities. By understanding local needs in the electrical industry, Kevin guides members of the electrical industry toward securing special skills that will provide the workers with additional employment opportunities. Additionally, Kevin assists contractors, within the electrical industry, to understand the parameters of local labor laws, and how to best utilize IBEW's skilled and trained workforce.

Kevin Alvin is dedicated to helping men and women secure leadership positions in the electrical industry, by mentorship and guidance throughout their careers. As Recording Secretary of the local non-profit Electrical Workers Minority Caucus of San Diego and Imperial Counties, he performs outreach to various STEAM schools throughout San Diego County. In his outreach, Kevin creates fun and innovative activities for students and educators, to facilitate learning about the day-to-day activities within the electrical industry.

Kevin Alvin is a California state-certified electrician, and he has worked in the electrical industry for over 25 years. Kevin holds an apprentice graduate certificate in electricity from the San Diego Electrical Training Center. He is a proud Navy veteran, who served honorably for 5 years. His tours of duty included Desert Storm and Desert Shield as a gunners' mate missile technician.

David Blake, PhD.

VP of Human Resources
California Western School of Law, San Diego

Bio

David Blake, PhD, SPHR, SHRM-SCP is currently the Vice President for Human Resources California Western School of Law in San Diego, CA. In that capacity, he is responsible for all human resources service delivered to the faculty and staff. He has held senior HR positions for Seattle Colleges, Oregon State University, University of San Diego, National University, Abbott Laboratories and Guidant Corporation. He is a twenty year honorably retired enlisted member of the United States Air Force.

Dr. Blake has over 30 years' experience in the human resources field holding positions in the private, public, and governmental sectors. Additionally, he serves as an adjunct faculty member for several universities where he teaches advanced level courses related to human capital management as well as leadership. He has written and published a wide variety of articles about workforce engagement, benefits, and learning and development.

Dr. Blake has led several successful human resource projects designed to increase employee satisfaction ranging from ERP implementations (SAP, Oracle. PeopleAdmin, Workforce) to increase employee access and data driven decisions; creation of HR shared services model, compensation and classification programs, benefit design plan redesign that moved from treating illness to creating healthy lifestyles, and the implementation of flexible work arrangements that recognize the changing needs of workers.

Dr. Blake is a strong advocate of community and professional service. He has served as Board Member for the San Diego Workforce Partnership the Linn-Benton, Oregon Workforce Partnership focusing on issues of workforce strategy and development. He is a former board member for Benton County, Oregon, Habitat for Humanity as well as Past President, Inland Valley Habitat for Humanity. He is Past President of the Southern California College and University Professional Association for Human Resources (CUPA-HR); Past Chair, CUPA-HR Western Region; and Chair-Elect, Chair, and Past Chair of the CUPA-HR National Board.

Dr. Blake holds a Bachelor's degree in Vocational Education, Southern Illinois University; a Master's degree in Management, University of Redlands; and a Doctorate in Organization in Management-HR Emphasis, Capella University. His research interests are directed towards understanding and adapting HR programs to meet generational needs. He is a long-term holder of both the HRCI Senior Professional in Human Resources certification and the SHRM Senior Certified Professional.

Item #3: Updates to the Conflict of Interest Code

Recommendation

Approve the amended Conflict of Interest Code (Addendum A, p. 5-6):

ADDENDUM A

CONFLICT OF INTEREST CODE OF THE SAN DIEGO WORKFORCE PARTNERSHIP

DESIGNATED POSITIONS

The positions listed in this section are "Designated Positions" for the purposes of the COIC and individuals occupying those Designated Positions shall disclose in the manner provided in the COIC, those reportable financial interests which are within each of the categories represented by the numerals following each listed position. Each "Disclosure Category" is identified by a number and is described in Addendum B.

Designated Positions	Reportable Interest Categories	Forms Involved	Filed With
1. San Diego Consortium Policy Board:			
a. Elected Policy Board Members – County Board of Supervisors b. Elected Policy Board Members – City of San Diego/ Municipalities c. Non-elected Member & Alternate of the Policy Board – Charitable Organization	~~1-4~~ 1-2	700, A-E	Filing Officer (County Clerk)
2. Consortium Officers:			
a. City Attorney b. County Counsel ~~c. SDWP General Counsel~~	~~1-4~~ 1-2	700, A-E	Filing Officer (County Clerk)
3. Workforce Development Board Members ~~a. Chair~~ ~~b. Vice Chair~~ ~~c. Treasurer/Secretary~~ a. Workforce Development Board Officer b. Workforce Development Board Member	~~1-4~~ 1-2	700, A-E	Filing Officer (County Clerk)
4. San Diego Workforce Partnership Employees by Position Classification:			
a. President and CEO b. Chief Financial Officer ~~c. Vice President & Chief Programs Officer~~	~~1-4~~ 1-2	700, A-E	Filing Officer

~~d. Vice President of Communications~~ ~~e. Controller~~ c. Chief Operating Officer d. Vice President e. Director f. Manager			(County Clerk)
~~k. Director – Youth Programs~~ ~~l. Director – Adult Programs~~ ~~m. Director – Business Programs & Research~~ ~~n. Manager – Information Technology~~ ~~o. Manager – Human Resources~~ ~~p. Manager – Adult Programs~~ ~~q. Manager – Accounting~~ ~~r. Manager – Youth Programs~~ ~~s. Manager – Business Applications~~ ~~t. Manager – Business & Research~~ ~~u. Manager – Youth Special Projects~~	~~5-6~~	~~700, A-E~~	~~SDWP~~
Consultants*			SDWP

For the purpose of the COI Code, any employee holding a position as Director, Manager or Vice President from any department shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in their Code.

* Consultants

Fair Political Practices Commission regulation [2 Cal. Code of Regs. § 18701(a)] defines "consultant" as an individual who, pursuant to a contract with a state or local governmental agency:

(a) Makes a governmental decision whether to:

(1) Approve a rate, rule or regulation;
(2) Adopt or enforce a law;
(3) Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement;
(4) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract that requires agency approval;
(5) Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
(6) Grant agency approval to a plan, design, report, study, or similar item;
(7) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision of the agency; or…

Item #4: Agenda Review – June 14, 2018 WDB Meeting

INFORMATION ITEM – NO ACTION REQUIRED

Staff present on the following proposed agenda items:

1. FY18 Budget
2. 2016 Audited Financial Statements and Tax Returns
3. AJCC Update and KRA Contract Approval
4. Contract Renewals
5. Lease Negotiations
6. Executive Committee Member Replacement
7. Working Groups

Item #5: CEO and Staff Update

INFORMATION ITEM – NO ACTION REQUIRED

Updates on SDWP programs and initiatives.

Item #6: Closed Session

INFORMATION ITEM – NO ACTION REQUIRED

The public meeting will adjourn and the Executive Committee will enter a closed session to discuss real property lease negotiations (Cal. Gov't. Code §54956.8)