

Item #1: Minutes of the May 26 Adult Programs Committee Meeting

Members Present

Chaz Compton
Gary Schwartzwald
Jose Cruz
Linda Kavanagh

Marlene Taylor
Michael Jones
Rebecca Aguilera-Gardiner
Stephanie Murphy

Steve Niemeyer
Trevor Blair
Vicki Brannock

Members Absent

Annie Taamilo
Cathy Scavone
Carmencita Trapese
Fernando Nunez

Joe Mackey
Judy Lawton
Lorraine Collins
Maurice Wilson

Petros Alemeselassie
Stormy Miller
Thomas Frost
Walter Lam

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Linda Kavanagh, at 8:05a with out a quorum. All Committee members present agreed to recommend the agenda items for approval.

Location – SDWP office

Public Comment

None

Agenda items 2, 4 and 5 were pulled for discussion.

The following items were approved on the consent agenda:

1-05/26/2016 - Item 1 **Minutes of the March 24 APC meeting**
Approve the minutes.

2-05/26/2016 - Item 3 **Contract Action: Layoff Aversion Services**
That the APC recommend to the WDB to approve the Layoff Aversion Services (LAS) contract to California Manufacturing Technology Consulting

Consent Agenda Vote

Motion, Second, Carried Unanimously (Compton/Murphy)

The following items were approved

3-05/26/2016 - Item 2 **Contract Action: America’s Job Center of California (AJCC) Network for Program Year 2016-2017**

That the APC recommend to the WDB to approve the AJCC Network provider contracts for Program Year 2016-17.

Motion, Second, Carried Unanimously (Compton/Schwartzwald)

4-05/26/2016 - Item 4

Contract Action: Kitchens for Good Customized Training

That the APC recommend to the WDB to approve the \$46,000 Customized Training contract to Kitchens for Good.

Motion, Second, Carrier Unanimously (Gardiner/Murphy)

DISCUSSION

Overview provided of the Kitchens for Good (KFG) curriculum. Culinary world views KFG as a good commodity for vendors in the industry. What matters most to culinary employers is a good attitude, soft skills, passion and motivation to work in the culinary industry.

Committee suggested that KFG look into partnering with other entities (i.e. adult education or community colleges) that may have kitchens they could use for training purposes.

5-05/26/2016 - Item 5

Request for Proposal (RFP) Framework for America's Job Center of California (AJCC) Network

That the APC recommend to the WDB to approve of the Request for Proposal framework to procure service providers for the AJCC Network for WIOA, County of San Diego ESE and DOL WIF grant programs.

Motion, Second, Carried Unanimously (Schwartzwald/Brannock)

DISCUSSION

Committee had questions regarding contract performance and asked if this will be addressed in the RFP. Staff responded that the RFP will be tailored to address state and local performance standards. SDWP will set the minimum targets for performance; bidders will suggest their targets.

Reports

6-05/26/2016 - Item 8

Update on SDWP's Newly Awarded Grants

A Becker updated the Committee on SDWP's newly awarded grants.

Adjournment

Concluded formal part of the meeting – 9:15a

Linda Kavanagh, APC Chair