

Item #1: Minutes of the January 23, 2015 Policy Board Meeting

Members Present

Ron Roberts, Supervisor, County of San Diego
Myrtle Cole, Councilmember, City of San Diego
Scott Sherman, Councilmember, City of San Diego
Kevin Crawford, CEO, United Way of San Diego
Dave Roberts, Supervisor, County of San Diego

Members Absent

None

Legal Counsel

David Smith, Counsel, County of San Diego
Daphne Skogen, Counsel, City of San Diego

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Chair Ron Roberts, at 3:05 pm, at County Administration, with a quorum.

Public Comment

None

The following items were approved on the consent agenda:

- 1-01/23/15 - Item 1* **Minutes of the November, 21 2014 Policy Board Meeting**
That the Policy Board (PB) approve the minutes of the November 21, 2014 meeting.
- 2-01/23/2015 - Item 2* **Approval of Providers/Programs for the Eligible Training Provider List**
That the PB concurs with the Workforce Investment Board (WIB) and approves eleven new programs that meet the requirements of the Workforce Investment Directive #WSD13-10 for inclusion on the Eligible Training Provider List (ETPL).
- 3-01/23/2015 - Item 3* **Contract Action – Quality Controlled Manufacturing, Inc. Customized Training Request for Extension**
That the PB concurs with the WIB and approves an extension to the period of performance for the customized training contract with Quality Controlled Manufacturing, Inc. (QCMI). No additional funds are requested.

4-01/23/2015 - Item 4

Supportive Services Policy

That the PB concurs with the WIB and approves an extension to the period of performance for the customized training contract with Quality Controlled Manufacturing, Inc. (QCMI). No additional funds are requested.

5-01/23/2015 - Item 9

Workforce Investment Board Membership

That the PB accept the resignation of the following WIB members: Judy Forrester, Joe Powell, Mary Ann Marcuzzi, Karen Winston.

CONSENT AGENDA VOTE:

Motion, Seconded, Carried Unanimously (D. Roberts/Sherman)

The following items were approved with comments noted:

6-01/23/2015 - Item 5

Workforce Innovation Fund (WIF) Third Party Evaluation Services Request for Proposals (RFP) Recommendation

That the PB concurs with the WIB and authorizes the CEO to negotiate and execute a contract with MDRC to fulfill the role of Third Party Evaluation Services.

The period of performance for the recommended agreement is eight months, beginning February 1, 2015 and ending September 30, 2015. Based on Department of Labor (DOL) acceptance and approval of the Evaluation Research Design (ERD) plan, need, performance, and funding availability. This agreement can extend through September 30, 2019.

Motion, Seconded, Carried Unanimously (Cole/Sherman)

DISCUSSION

Staff spoke to the proposal evaluation process and clarified who served on the selection committee.

7-01/23/2015 - Item 6

San Diego Workforce Partnership Governance Structure Review

That the PB approves a plan to review SDWP's overall governance structure to ensure alignment with the Workforce Innovation and Opportunity Act (WIOA) and updated governance requirements.

Motion to table this item until march 20th PB meeting:

Motion, Seconded, Carried Unanimously (Cole/R. Roberts)

DISCUSSION

Staff and David Smith gave history of past reviews noting how they differ from the proposed review. SDWP Board of Directors Vice Chair Robert Coleman spoke on behalf of the BOD, underscoring the importance of this review from the standpoint of the BOD itself. He noted the BOD feels there may be a more efficient structure for SDWP's overall governance. PB Chair Roberts noted the benefit of a more detailed scope of work. Councilmember Cole moved to request that staff provide a scope at the next PB meeting.

8-01/23/2015 - Item 7

Appointment of Chair & Vice Chair

That the PB nominates a Chair and Vice Chair, for a term of one year. Per the bylaws, the Chair shall be a designee from the City on terms ending on December 31st of odd years; a County designee shall serve as Chair during terms ending on December 31st of even years.

Motion, Seconded, Carried Unanimously (R. Roberts/Sherman)

DISCUSSION

Councilmember Myrtle Cole was nominated to serve as Chair, and Supervisor Dave Roberts was nominated to serve as Vice Chair, both from January 1, 2014-December 31, 2014.

9-01/23/2015 - Item 8

Appointments to Joint Personnel Committee and Establishment of Process for Performance Review of Executive Director and President and CEO of the San Diego Consortium and the Workforce Partnership, Inc.

That the PB appoints three of its members to serve on the Joint Personnel Committee (JPC), as well as approves an evaluation process of the SDWP Executive Director/President and CEO.

Motion, Seconded, Carried Unanimously (Lozada/Aaker)

DISCUSSION

Supervisor Dave Roberts, Councilmember Scott Sherman, and Kevin Crawford were nominated to serve on the JPC.

Reports

VP & Chief Programs Officer Report

Andy Hall provided updates on WIOA and SDWP programs.

President & CEO Report

Peter Callstrom provided an update on SDWP activities.

Adjournment

The meeting was adjourned at 3:55 pm.

Angela Kahn, Meeting Secretary