Item #1: Minutes of the December 18, 2014 Adult Programs Committee Meeting

Members Present

Marlene Taylor	Jose Cruz	Vicki Brannock
Judy Lawton	Doug Perkins	Walter Lam
Lorraine Collins	Tom Frost	Stephanie Murphy
Stormy Miller	Cathy Scavone	Rebecca A - Gardner
Christopher Fernandez	Trevor Blair	Annie Taamilo
Maurice Wilson	Josh Shapiro	

Members Absent

Joe Mackey	Linda Kavanagh	Chaz Compton
Shaina Gross	Tom Frost	

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Marlene Taylor, at 8:07 am, at SDWP, with a quorum.

Public Comment

None

The following items were approved on the consent agenda:

1-*12/18/2014 - Item 1* **Minutes of the October 23, Adult Programs Committee meeting**

That the APC approve the minutes of the December 18, 2014 meeting.

Motion, Seconded, Carried Unanimously (Lawton/Murphy)

2-*12/18/2014 - Item 2* **Approval of Providers/Programs for the Eligible Training Provider List**

That the APC recommend to the WIB the approval of four new programs that meet the requirements of the Workforce Investment Directive #WSD13-10 for inclusion on the Eligible Training Provider List (ETPL).

Motion, Seconded, Carried Unanimously (Lawton/Murphy)
Abstentions: Trevor Blair, Maurice Wilson, and Josh Shapiro

3-12/28/2014 - Item 4 **Contract Action – Quality Controlled Manufacturing, Inc. Customized Training Request for Extension**

That the APC recommend the WIB approve an extension to the period of performance for the customized training contract with Quality

Controlled Manufacturing, Inc. (QCMI). No additional funds are requested.

Motion, Seconded, Carried Unanimously (Lawton/Murphy)

<u>The following items were approved with comments noted:</u>

4-12/18/2014 - Item 3 **Supportive Services Policy**

That the APC recommends to the WIB a revision in the WIA Supportive Service Policy to allow for $1,000 in Supportive Services for WIA participants enrolled in "non-WIA" funded training. And to expand the list of available services to include textbook and licensing/ certification fees for all WIA enrolled participants.

Motion, Seconded, Carried Unanimously (Cruz/Lam)

DISCUSSION

Staff clarified that assessment and barriers for employment are verified on the front end; at that point an Individual Employment Plan is developed for the customer. Supportive services funds are set aside at the beginning of the fiscal year, and released when needed. If for what ever reason all supportive services are spent, priority of services kicks in; where those most in need will get the supportive services.

<u>The following presentation was provided:</u>

5-12/14/2014 - Item 5 **WIOA Briefing #2 – Overview and Key Considerations for SDWP Going Forward**

DISCUSSION

Committee members questioned whether SDWP had an opportunity to give input to how WIOA will be implemented. A. Hall responded staff has been giving input through Webinar listening sessions, and at some in person meetings. A higher level of input has been going through the CWA Board; they are currently writing a formal document they are submitting to DOL representing the WIBs. There are planned visits in January/February for all of the new legislators. The State will be designating regional planning areas in March 2016 which will affect funding distribution. There has been discussion on data sharing of systems. We are also waiting on changes to the ETPL policy.

Business Services – T. Blair was invited to participate on a think tank

Business Services Subcommittee – J. Lawton provided an update on what the Subcommittee is planning. In January/February they will be engaging a focus group of employers to help them understand what

businesses need. They are planning on reaching out to get input from businesses that have never used the Career Center Network. At some point we will also be getting input from the job seekers.

Reports

CalJOBs – Staff report that they are in the process of validating the data that was transferred over, it's been a challenge State-wide. Once the data is validated we can start looking at producing performance reports.

WIF – Third Party Evaluation Services – The timeline for this procurement was changed; as a result the funding recommendation needs to go straight to the WIB and will come back to the APC as an informational item.

Apprenticeship Policy – The SDWP Apprenticeship Policy was approved by all of the Boards. DOL Employment and Training Administration announced the availability of approximately $100 million in grant funds for the American Apprenticeship Initiative. Having this Policy in place puts SWDP in a good place, we are planning on submitting something by April 30, 2015, and awards will be announced in September.

Supportive Employment Grant, serving individuals with severe mental illnesses – Staff provided an overview of this project. Employers interested in participating can call Karen Overklift at (619) 228-2900.

P. Callstrom reported that he met with the Mayors office regarding this summers Connect to Careers (C2C) program; there is lots of interest. SDWP has some C2C dollars left over from last year, but we need funds from the City, County, and community to make it happen. Peter encouraged Committee members to think about how they can bring in an intern this summer, and talk to other employers that may be interested.

Andy Hall was promoted to Vice President & Chief Programs Officer

SDWP is currently recruiting for a Director of Adult Programs and a Director of Youth Programs

Adjournment

The meeting was adjourned at {9:00 am}

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Rebecca Bianconi, Meeting Secretary