

Item #1: Minutes of the October 22, 2015 Adult Programs Committee Meeting

Members Present

Marlene Taylor	Stormy Miller	Walter Lam
Rebecca Aguilera-Gardiner	Tom Frost	Judy Lawton
Shaina Gross	Vicki Brannock	Cathy Scavone

Members Absent

Petros Alemeselassie	Maurice Wilson	Stephanie Murphy
Lorraine Collins	Trevor Blair	Fernando Nunez
Chaz Compton	Linda Kavanagh	Annie Taamilo
Michael Jones	Joe Mackey	Jose Cruz

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Marlene Taylor, at 8:10 am, at 3910 University Avenue without a quorum.

Public Comment

Agenda Items 4, 5 and 6 were pulled for discussion.

The following items were approved on the consent agenda:

- 1-10/22/2015 - Item 1* **Minutes of the September 1, 2015 APC Meeting**
Approve the minutes of the September 1, 2015 APC meeting.
- 2-10/22/2015 - Item 2* **Approval of Providers/Programs for the Eligible Training Provider List**
That the APC recommend to the WIB the approval of five new programs that meet the requirement of the Workforce Investment Directive WSD13-10 for inclusion on the ETPL.
- 3-10/22/2015 - Item 3* **Incumbent Worker Training Eligibility Requirements**
That the APC recommend that the WIB approve the eligibility requirements for Incumbent Worker Training.

To qualify as an incumbent worker, the incumbent worker needs to be employed, meet the Fair Labor Standards Act requirements of an employer-employee relationship, and have an established employment history with the employer for 6 months or more.

To receive Incumbent Worker Training funds, an employer must submit an IWT application to SDWP and provide written documentation or statement of need that the positions to be trained for are at risk of being laid off if additional training is not received.¹ The training must increase the competitiveness of the employee and/or employer.

Consent Agenda Vote:

All Committee members present agreed to move the recommendation forward to the WIB.

Abstaining from Item 2 – Scavone

The following items were approved with comments noted:

4-10/22/2015 - Item 4

Layoff Aversion Services Contract Modifications

That the APC recommend that the WIB approve an additional \$80,000 to the Layoff Aversion Services contractor, California Manufacturing Technology Consulting (CMTC). Effective date of funding is October 1, 2015, and is contingent upon the approval of SDWP organizational budget by the san Diego Consortium Policy Board.

Contractor	Current Allocation	Contract Modification	Total Allocation
CMTC	\$100,000	\$80,000	\$180,000

All Committee members present agreed to move the recommendation forward to the WIB.

5-10/22/2015 - Item 5

Eligible Training Provider List Policy

That the APC recommend that the WIB approve an updated Eligible Training Provider List (ETPL) Policy in line with the California State Workforce Development Board’s (State Board) Workforce Innovation and Opportunity Act (WIOA) ETPL Policy and Procedures.

All Committee members present agreed to move the recommendation forward to the WIB.

Brannock abstained from voting

DISCUSSION

Discussion around responsibility of placement of individuals after training and the placement rate for training providers.

6-10/22/2015 - Item 6

Contract Action – AJCC Satellite Partnership Support Funding

That the APC approve a total of \$200,000 to launch additional AJCC satellite sites cross the region. This money will be used to fund a

¹ Notice of Proposed Rulemaking (NPRM) § 680.780

minimum of one staff resource and/or other support resources to launch at least four new AJCC satellites.

The following table shows the planned funding allocations to AJCC contractors within the current contract term ending June 30, 2016:

Contractor	Region	Planned College Partner*	Expected Funding
KRA	Metro	San Diego City College	\$50,000
ResCare Workforce Services	North	Mira Costa College	\$50,000
ResCare Workforce Services	South	Southwestern College	\$50,000
Grossmont Unified School District	East	Cuyamaca College	\$50,000
Total			\$200,000

*MOUs are currently routing through each community colleges' approval process.

**Located at the Technology Career Institute in Carlsbad

SDWP may shift funding between regions within the AJCC network based on expenditure plans, trends, and additional satellite opportunities each contractor may develop as long as the total funding amount for this effort does not exceed the \$200,000.

All Committee members present agreed to move the recommendation forward to the WIB.

Miller abstained from voting

The following items were reviewed with comments noted:

7-10/22/2015 - Item 7 **APC Retreat Recap and Discussion**

A. Hall recapped on the four priorities of the APC that came out of the September Retreat.

DISCUSSION

Structure of meetings going forward: The first half of meeting will be a regular business meeting, where voting occurs. Second half of the meeting the Committee will break out into informal workgroups.

The four workgroups are: NCRC, Governance/Membership, Access Points, and Business Services

Adjournment

The meeting was adjourned 9:25 am

Rebecca Bianconi, Meeting Secretary