

**SAN DIEGO
WORKFORCE
PARTNERSHIP®**

MEETING OF THE YOUTH COUNCIL

date Monday, February 23, 2015

time 3:30 p.m. – 5:00 p.m.

place San Diego Workforce Partnership
Julie Benedict Community Room, 3rd Floor
3910 University Ave.
San Diego, CA 92105

*The mission of the Youth Council is
to build and support a regional
youth workforce system and to
manage state and federal workforce
development funds on behalf of
vulnerable youth throughout San
Diego County.*

AGENDA

CALL TO ORDER AND NOTE OF ATTENDANCE

PUBLIC COMMENT: members of the public shall have the opportunity to address the Youth Council only on issues on this agenda. Time allotted to each speaker is determined by the Chairman; however, comments are generally limited to no more than three (3) minutes total per subject regardless of the number of those wishing to speak. Anyone desiring to address the Board under “Public Comment” must submit a “Request to Speak” form prior to the meeting.

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Next Youth Council Meeting: 5/12/2015

This serves as notice for the full Youth Council: in the event that quorum is not met all Youth Council action items will be sent to the Workforce Investment Board for approval and returned to the Youth Council as informational items. A special meeting may be called if a quorum of any regularly scheduled meeting of the Youth Council is not met.

In compliance with the Americans with Disabilities Act (ADA), San Diego Workforce Partnership, Inc. will provide accommodations to persons who require assistance in order to participate in SDWP meetings. If you require assistance, please contact Human Resources (SDWP) at (619) 228-2900 in advance of the meeting. To request this document or back-up reports in an alternate format, please call Crystal Gunter at (619) 228-2962 or fax (619) 228-2901.

Item #1: Minutes of the December 15, 2014 Youth Council Meeting

Members Present

Jared Aaker	Matt Kriz	Ruth Salcido
Ed Abeyta	Rosa Ana Lozada	Lynn Sharpe-Underwood
Erica Bouris	Sandra McBrayer	Marlene Taylor
Tinesia Conwright	Claudia Rodriguez	Heather Whitley-Quinn

Members Absent

Jorge Cabrera	Natalie Pearl	Louis Song
Chris Hill	Travis Perreira	
Jennifer Lewis	Steve Pinning	

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Jared Aaker, at 3:32pm, at SDWP, with a quorum.

Public Comment

Dana Brown – Advocated reaching out into the community to find areas of need, specifically funding for prevention services.

The following items were approved with comments noted:

1-12/15/2014 - *Item 1* **Minutes of the October 27, 2014 Youth Council Meeting**
Motion, Seconded, Carried Unanimously (Abeyta/Whitley-Quinn)

2-12/15/2014 - *Item 2* **PY13-14 Unobligated Youth Funds Year-Long Youth Provider Funding for Summer 2015 – Contract Action**

Sara Fox, Manager of Youth Programs and Andy Hall, VP of Programs presented the item. Option 2 was approved with the change to bring back the sum total of unobligated funds as one item with recommendations.

Youth Council members discussed the Summer Funding option (Option 1), which would provide additional funding to the current WIA Youth Providers to run a summer component as an augmentation to their current contract. The amounts recommended to each provider (Attachment A) are based on the current geographic distribution of funds approved by the boards.

As part of the motion, a sub-committee will be formed to look at gaps in services, cost per youth, ability to provide adequate services,

performance, and expenditures and bring back a recommendation to the full Youth Council.

Motion, Seconded, Carried Unanimously (McBrayer/Sharpe-Underwood)

Abstain – Bouris/Conwright/Kriz/Lozada

3-12/15/2014 - Item 3

Request for Proposal Framework for PY 13-14 Unobligated Youth Funds

Andy Hall, VP of Programs, presented the item. Option 3 was approved with the change to bring back the sum total of unobligated funds as one item with recommendations.

Options 1 and 2 were discussed; however, Youth Council had concerns and discussed various components of the RFP framework in partnership with the San Diego Housing Commission. Council Members asked why the 1,200 youth from the housing commission are not already receiving services from current WIA Youth providers. Council Members were also concerned with the population being served and that a further community needs assessment and research on the program was needed. The Council was also concerned that beginning a pilot project before the transition to WIOA could impact the participants in their follow up and continuation of services. More discussion on this RFP recommendation will be tabled to the Youth Council working group.

Motion, Seconded, Carried Unanimously (Aaker/Sharpe-Underwood)

Abstain – Bouris/Conwright/Lozada

The following items information items were brought to the Youth Council:

4-12/15/2014 - Item 4

Youth Council Sub-Committees

SDWP staff will be reaching out to Youth Council members to continue their participation on the Youth Council sub-committees.

Sub-Committees will be meeting periodically to discuss the changes needed within the Youth Council in the transition to WIOA. At the August 2015 Youth Council meeting, SDWP will hold a retreat to discuss the Youth Council goals moving into the new procurement cycle. Providers will be notified that (pending approval from the State) the new procurement with WIOA will start in October 2015 and that current WIA programs will end on June 30, 2016.

Council Members suggested that the upcoming months would be a good time for a new community needs assessment that would be presented to the Council at the August retreat. They also called for

more data and research on trends as well as best practices on programs serving out-of-school youth.

5-12/15/2014 - Item 6

WIA Year-Long Youth First Quarter Performance Update

Sara Fox, Manager of Youth Programs, presented the item. The data presented was the first data sets exported from CalJOBS. Currently, staff are unable to pull numbers for Providers individually, but are working to have that information available by the third quarter performance update. CalJOBS is also not capturing data for Literacy/Numeracy for in-school youth.

As a network, Providers are meeting three out of four of the Real Time Common Measures; Providers are below target for Placement in Employment or Education. Staff are working to ensure the data being pulled is accurate and will continue to update the Youth Council on performance as it is available.

Agenda Item 5 was tabled in the interest of time.

Adjournment

The meeting was adjourned at 5:00 p.m.

Crystal Gunter, Meeting Secretary

Item #2: Youth Council Memberships

DATE: February 13, 2015

TO: Youth Council

FROM: Sara Fox, Manager of Youth Programs

RECOMMENDATION(S)

That the Youth Council recommends to the WIB the following membership actions:

1. The appointment of Gonazalo Mendez, Division Chief, San Diego County Probation Department, representing service agencies, such as juvenile justice and local law enforcement agencies (Youth Council Bylaws Section 2.2.b.). This seat on the Youth Council has no term limit.
2. The appointment of Alejandra Aceves, Business Community Liaison, San Diego Job Corps, representing the Job Corps, (Youth Council Bylaws Section 2.2.f.). This seat on the Youth Council has no term limit.
3. The appointment of Reverend Rickey Laster, Executive Director, Commission on Gang Prevention and Intervention – City Of San Diego, representing other individuals determined to be appropriate (Youth Council Bylaws Section 2.2.m.) for an initial two-year term through June 30, 2017.

BIOGRAPHIES

Gonzalo Mendez

Gonzalo Mendez has worked in the criminal justice field for more than 20 years. He is currently a Division Chief for the San Diego County Probation Department, overseeing the functions of the Special Operations Division. He currently manages the Staff Development and Weapons and Training Units who coordinate and provide training for more than 1300 armed and unarmed officers, institution, and support staff. Additionally, he is responsible for the Youthful Offender Program, Community Transition Unit, Adult Electronic Surveillance Program, Home Supervision Unit (Adult and Juvenile), Evidence Based Practice Operational Support Team, Adult and Juvenile Gang Suppression Units, Community Response Team, and the Juvenile Aftercare Unit. As the Department Training Manager, Division Chief Mendez ensures all staff receives training appropriate to their job assignment, initiates updates to policies, including arming requirements and use of force, reviews critical incidents, and supports resolution of Field Training issues. Division Chief Mendez holds a Master of Science Degree in Criminal Justice and Criminology and a Bachelor of Science Degree in Criminal Justice, both from San Diego State University and serves as an adjunct professor for the School of Public Affairs and Criminal Justice at San Diego State University.

Alejandra Aceves

Alejandra Aceves was born and raised in the City of San Diego; she grew up in the Sherman Heights-Golden Hill community. At a young age Alejandra joined a peer leadership program, which has led to a career in Youth Development. She has twenty plus years of experience in the

non-profit sector working specifically in the areas of youth development, workforce development, community development, and leadership development. Ms. Aceves has eight years of experience in WIA grant management, development, contract oversight as well as direct program service delivery. She also has experience in strategic planning, consultation, fund development, marketing, staffing, management, grant writing, program development, curriculum development and implementation. Alejandra has served on the Youth Council as a representative of the WIA Youth Provider network.

Rev. Rickey Laster

Rickey Laster is currently the Executive Director of Commission on Gang Prevention and Intervention for the City of San Diego. Previously Rev. Laster owned a business for 20 years called the Multi-Cultural Contractors Group. He is also the Senior Pastor of the New Assurance Baptist Church and a long time community advocate. Rev. Laster is looking to help create opportunities for youth and young adults.

BACKGROUND

Youth Council Memberships

The Workforce Investment Act (WIA) mandates the establishment of a Youth Council to serve as an advisory subgroup of the WIB. Section 2.2 of the Youth Council Bylaws requires the membership of the Youth Council to include:

- (a) Members of the WIB such as educators, which may include special education personnel, employers, and representatives of human service agencies, who have special interest or expertise in youth policy;
- (b) Members who represent service agencies, such as juvenile justice and local law enforcement agencies;
- (c) Members who represent local public housing authorities;
- (d) Parents of eligible youth seeking assistance under subtitle B of title I of WIA;
- (e) Individuals, including former participants, and members who represent organizations, that have experience relating to youth activities;
- (f) Members who represent the Job Corps, if a Job Corps Center is located in the local area represented by the council;
- (g) Youth who are enrolled in school;
- (h) Out-of-school youth;
- (i) Members from the private sector;
- (j) Members from local educational agencies serving youth;
- (k) Members from private nonprofit agencies serving youth;
- (l) Members from apprenticeship training programs serving youth; and
- (m) Other individuals, who the chair of the WIB, in cooperation with the chief elected official, determines to be appropriate.

The Governance/Evaluation Committee is currently reviewing Youth applications and will bring a recommendation action on those memberships to the May, 12th meeting.

ATTACHMENTS

None

Item #3: Program Year 2013-2014 Workforce Investment Act (WIA) Title I Unobligated Youth Formula Funding Recommendation

DATE: February 23, 2015

TO: Youth Council

FROM: Youth Council Unobligated Funds Working Group
Jared Aaker, Youth Council Chair
Heather Whitley-Quinn, Youth Council Co-Chair
Sandra McBrayer, Youth Council Member

RECOMMENDATION(S)

(1) That the Youth Council recommends to the Workforce Investment Board allocating \$600,000 in unobligated Program Year (PY) 2013-2014 Workforce Investment Act (WIA) Title I - Youth Formula funds to eligible WIA contracted youth service providers to enhance their 2015 summer employment services through September 30, 2015 for currently enrolled youth in (PY) 2014-2015 and new youth enrolling in (PY) 2015-2016.

(2) That the Youth Council recommends to the Workforce Investment Board allocating \$725,000 in unobligated Program Year (PY) 2013-2014 Workforce Investment Act (WIA) Title I - Youth Formula funds to eligible WIA contracted youth service providers to augment their (PY) 2015-2016 contracts to enhance educational services, work-readiness training, work preparation and work-based opportunities.

(3) That the Youth Council recommends to the Workforce Investment Board allocating \$275,000 in unobligated Program Year (PY) 2013-2014 Workforce Investment Act (WIA) Title I – Youth Formula funds to issue a Request for Proposal for \$275,000 for the Introductory Life Sciences Experience (ILSE) Program.

BACKGROUND

WIA funds allocated to SDWP from the CA Employment Development Department Workforce Services Division must be obligated or spent within a two-year period. A minimum of 80% of funds must be obligated or spent by the end of the first year. Through SDWP’s annual budget modification process, approximately \$1.6 million in unobligated WIA Title I - Youth Formula funds has been identified. These funds must be obligated by June 30, 2015 to meet the state’s required 80% obligation rate.

On December 15, 2014 the Youth Council voted to establish a working group to make a recommendation on how to obligate the \$1.6 million WIA Title I – Youth Formula funds. The working group met three times over the last month and came up with the following recommendation to the Youth Council:

(1) Summer 2015 Funding Recommendation

Attachment A details the funding levels for summer 2015 utilizing the approved SDWP geographic distribution of funds for each region and a percentage of each region’s share for each

contracted youth service provider based on their current (PY) 2014-2015 contract allocations. This additional funding allocation will be used for current youth enrolled in (PY) 2014-2015 and new enrollments in (PY) 2015-2016 to participate in a subsidized summer work experience. A contract performance analysis will be conducted prior to contract award to ensure providers are in good standing to receive the additional funding. Contract period of performance for summer contracts is May 1, 2015 to September 30, 2015.

(2) PY 2015-2016 Contract Augmentation Recommendation

The Enhanced Year Long Program will augment current year-long program activities including educational services, work readiness training, work preparation, and work-based opportunities with innovative career pathways focused activities (Outlined in Attachment B). The funding levels are determined by the approved SDWP geographic distribution of funds for each region and a percentage of each region's share for each contracted youth service provider based on their current (PY) 2014-2015 contract allocations. This additional funding allocation will be used for youth that will be carried in from (PY) 2014-2015 and new youth enrolled in (PY) 2015-2016. The contracted youth service providers will be required to submit a narrative on how they will provide these enhanced services that will be included in their contracted scope of work and these additional dollars will be tracked separately on their budget detail. One contracted youth service provider will be allocated the funding for the period of performance June 30, 2015 to June 30, 2016 to make sure the funding is allocated by June 30, 2015. The remaining contractors will follow the period of performance July 1, 2015 to June 30, 2016. Attachment C provides the PY 2015-2016 Contract Augmentation Allocations.

(3) Request for Proposal Framework Recommendation

Attachment D outlines the Request for Proposal framework for the Introductory Life Sciences Experience (ILSE). Contract period of performance will be June 30, 2015 to June 30, 2016.

ATTACHMENTS

Attachment A: PY 2015-2016 Summer Funding Allocations Table

Attachment B: PY 2015-2016 Contract Augmentation – Enhanced Year Long Program

Attachment C: PY 2015-2016 Contract Augmentation Allocations Table

Attachment D: Introductory Life Sciences Experience (ILSE) RFP Framework

WIA Youth Contract Funding Recommendations
PY 2015-2016 Summer Funding

CONTRACTOR NAME	REGION	PY 2015-2016 SUMMER ALLOCATION*	YOUTH SERVED**
Access, Inc. (R&R)	Metro	\$41,525	12
International Rescue Committee, Inc. (ISY/OSY)	Metro	\$88,186	36
San Diego County Superintendent of Schools (R&R)	Metro	\$51,175	10
San Diego Futures Foundation (OSY)	Metro	\$22,541	5
YMCA of San Diego County (OSY)	Metro	\$43,365	16
Escondido Education COMPACT (R&R/ISY/OSY)	North	\$88,067	24
North County Interfaith Community Services (ISY)	North	\$28,231	6
South Bay Community Services (R&R)	South	\$27,884	8
South Bay Community Services (ISY)	South	\$30,021	10
Turning the Hearts Center (OSY)	South	\$37,645	14
Grossmont Union High School District (ISY)	East	\$44,153	11
Access, Inc. (OSY)	East	\$43,207	11
Access, Inc. (ILS)	Metro (ILS)	\$24,300	8
South Bay Community Services (ILS)	East/North/South (ILS)	\$29,700	5
	TOTAL	\$600,000	176

*Funding levels for summer 2015 utilizing the approved SDWP geographic distribution of funds for each region and a percentage of each region's share for each contracted youth service provider based on their current (PY) 2014-2015 contract allocations.

**The number of youth is based on each individual youth service provider and their determination on cost per youth for (PY) 2014-2015 contract allocations. This additional funding allocation will be used for current youth enrolled in (PY) 2014-2015 and new enrollments in (PY) 2015-2016.

**PY 2015-2016 Contract Augmentation
Enhanced Year Long Program**

Amount	\$725,000
Program Year	2015-2016

Background

The Youth Team met with current year long service providers to identify gaps in services in preparation for final (PY) 2015-2016. In addition to current WIA program elements, providers identified expanded activities that will enhance final year of intensive services and closeout activities for youth that will be carried in from (PY) 2014-2015 and new youth enrolled (PY) 2015-2016 that will be exited by June 30, 2016.

WIA Youth providers offer youth services under the following four service categories: Educational Services, Work Readiness Training, Work Preparation/Work-Based Opportunities and Youth Development Services. To enhance these services, contracted youth service providers receiving these funds will be required to submit a narrative on how they will provide enhanced services in Educational Services, Work Readiness Training, Work Preparation and Work-Based Opportunities. Youth Development Services, such as leadership development, mentoring, peer supports, and other services will be imbedded within the other three categories to strengthen the activities provided. The services will enhance the contracted scope of services they are currently providing including the development of new partnerships with Housing Commission, juvenile justice system, County of San Diego Health and Human Services Agency, and other community based organizations. These enhanced services will be added to their scope of work and performance measures in (PY) 2015-2016. The additional dollars will be tracked separately on their budget detail.

Educational Services include approaches that offer a continuum of skill, grade-level, and developmentally appropriate educational options that connect to career pathways.

- Enhanced Educational Services could include:
 - Innovative learning opportunities, such as project based learning and hands on learning linked to career pathways;
 - Utilize online educational instruction, social media and link career pathways with utilization of technological resources;
 - Partnering with local high schools, adult education programs, and community colleges to provide activities related to college readiness, career fairs, career explorations, college tours, dual enrollment in community college professional growth and remedial English and Math classes; and
 - Academic, life and career skills leadership academies at college campuses, overnight camps, and amusement parks that offers a leadership program.

Work Readiness Training includes resume writing, interviewing, soft skills training, and other training that provides the tools for youth to be successful in the world of work.

- Enhanced Work Readiness Training could include:

- Integrate innovative 21st century skills such as digital literacy, social media, personal branding, online job search, networking, and public speaking;
- Incorporate ethics, cultural competency, diversity in the workplace, conflict resolution, and entrepreneurship;
- Partnering with community colleges and other organizations that have established work readiness curriculum training programs; and
- Work readiness academies with intensive soft skills training, employer panels, field trips to local industries, regional career fairs, and approved work readiness certification across the entire region.

Work Preparation and Work-Based Opportunities are used to assist youth to develop “soft-skills”, gain work experience and to influence their decisions about career choices.

- Enhanced Work Preparation and Work-Based Opportunities could include:
 - Increase paid and unpaid work experience hours beyond 120 hours per participant, allow for more participants to have a paid work experience, provide exposure to a variety of work experience in different career pathways in local high demand industries; and
 - Building stronger partnerships and collaboration with local businesses and employers to facilitate field trips, professional networking, career fairs, employer panels, job shadows and mentoring.

Performance Outcomes

Contractors will be required to meet the Department of Labor (DOL) performance accountability standards known as Common Measures:

- Literacy/numeracy skill gains;
- Attainment of degree or credential including, at a minimum, a high school diploma/General Education Diploma (GED), or an occupational, vocational, technical skills certification; and
- Placement in employment (including the military), post-secondary education, advanced training/occupational skills training, and/or qualified apprenticeship.

WIA Youth Contract Funding Recommendations PY 2015-2016 Contract Augmentation

CONTRACTOR NAME	REGION	PY 2015-2016 CONTRACT AUGMENTATION*
Access, Inc. (R&R)	Metro	\$50,176
International Rescue Committee, Inc. (ISY/OSY)	Metro	\$106,558
San Diego County Superintendent of Schools (R&R)	Metro	\$61,836
San Diego Futures Foundation (OSY)	Metro	\$27,237
YMCA of San Diego County (OSY)	Metro	\$52,400
Escondido Education COMPACT (R&R/ISY/OSY)	North	\$106,415
North County Interfaith Community Services (ISY)	North	\$34,112
South Bay Community Services (R&R)	South	\$33,694
South Bay Community Services (ISY)	South	\$36,274
Turning the Hearts Center (OSY)	South	\$45,488
Grossmont Union High School District (ISY)	East	\$53,352
Access, Inc. (OSY)	East	\$52,208
Access, Inc. (ISY)	SPA	\$64,154
Access, Inc. (ILS)	Metro (ILS)	\$29,362
South Bay Community Services (ILS)	East/North/South (ILS)	\$35,888
	TOTAL	\$725,000

*Funding levels are determined by the approved SDWP geographic distribution of funds for each region and a percentage of each region's share for each contracted youth service provider based on their current (PY) 2014-2015 contract allocations.

Please Note: The number of students served by each contractor will be based on individual provider proposals for contract enhancements.

**Introductory Life Sciences Experience (ILSE)
RFP Framework
2015-2016**

Amount	\$275,000
Program Year	2015-2016
Period of Performance	June 30, 2015 – June 30, 2016

Summary of Proposed Project

Launched in 2009, the Introductory Life Sciences Experience (ILSE) was developed as a two-week hands-on education and training program designed to engage students' involved with Workforce Investment Act (WIA) contracted youth programs in Science, Technology, Engineering, and Math (STEM) careers. The program's initial goal was to bridge students into the summer-long Life Sciences Summer Institute (LSSI) and other STEM related training and work opportunities. It also provided an opportunity for the students to experience taking a college course in a college lab setting and exposure to a career pathway that was previous unknown to them. The ILSE program has since trained over 79 students through the ILSE program. Of the 79 participants, 28% went on to receive a paid internship in the science field and/or receive additional training. The program has been viewed as a national model for innovative ways to reengage students in STEM career pathways. This RFP expands on the successful ILSE program to a year long model that would not only provide hands-on training but paid work experience while also earning college credit and certifications making participants of the program job ready and career focused.

The Introductory Life Sciences Experience (ILSE) will provide students with the opportunity to receive hands-on training on laboratory techniques and build work readiness skills, while exploring life sciences/biotechnology career pathways. This project extends the current 2-week ILSE program model as a WIA youth program activity to a one-year career pathway cohort based model to enhance career exploration activities leading to attainment of a recognized degree or certificate, placement in post-secondary education or employment and improve literacy/numeracy levels.

The ILSE Enhanced Pilot Project will serve at least 40 out-of-school youth (OSY) enrolled with a competitively procured youth service provider to deliver all WIA program elements including educational activities, work readiness, work preparation/work-based opportunities and youth development activities. San Diego Miramar College, where the ILSE program will take place, can serve up to 24 students per cohort. Additionally, the contracted youth provider resulting from this RFP will ensure ILSE program completion, required placement in a science based work experience, and follow-up activities.

Components of the Program Design

San Diego Miramar College (Sole Source Agreement with SDWP): \$27,944

- Capacity to serve up to 48 OSY (24 in each cohort)
- 60+ Hours ILSE Program in 2nd Quarter (Oct. – Dec. 2015)

- Recognized ACT National Career Readiness Certificate
- Industry site visits to explore career pathways within the life sciences industry

Contracted Youth Service Provider (Selected through RFP process): \$275,000

- Stipend per student for completion of ILSE program
- Transportation to and from Miramar College and industry site visits
- Supportive services and incentives
- Required placement in a paid science based internship
- Case management services

Program Outcomes

- College credit for ILSE program completion comprised of 60+ hours of laboratory and work readiness training with career exploration activities
- Stipend for ILSE program completion
- Attainment of ACT’s National Career Readiness Certificate through San Diego Miramar College
- Paid work experience in a science based company

Performance Outcomes

Respondents will be required to meet the Department of Labor (DOL) performance accountability standards known as Common Measures:

- Literacy/numeracy skill gains;
- Attainment of degree or credential including, at a minimum, a high school diploma/General Education Diploma (GED), or an occupational/vocational/technical skills certification; and
- Placement in employment (including the military), post-secondary education, advanced training/occupational skills training, and/or qualified apprenticeship.

Anticipated RFP Timeline

- | | |
|--|-----------------------------|
| • RFP Framework-Youth Council | February 23, 2015 |
| • RFP Framework-WIB/Policy Board | March 12 and March 20, 2015 |
| • RFP Released | March 23, 2015 |
| • Proposals Due | April 22, 2015 |
| • Evaluation Panel Review | April 24-May 5, 2015 |
| • Oral Interviews | May 6, 2015 |
| • Evaluation Panel Recommendation | May 7, 2015 |
| • Youth Council Review and Recommendation | May 12, 2015 |
| • WIB/Policy Board Review and Recommendation | May 21 and June 26, 2015 |
| • Contract Start Date | June 30, 2015 |

Item #4: “PATHWAYS Initiative” Presentation

DATE: February 23, 2015

TO: Youth Council

FROM: Sara Fox, Manager of Youth Programs

INFORMATIONAL ITEM - NO ACTION REQUIRED

This item provides an update for the Youth Council on the Youth Case Management Services “PATHWAYS Initiative” contract with Urban League of San Diego. The contract period is from August 1, 2014 through June 30, 2016. The presentation will be given by Ian Gordon, Director of San Diego Youth Development Office, Becky Phillpott, Program Manager of Dropout Prevention at the San Diego Unified School District, and Kea Hagan, Director of Administration and Education Programs at Urban League of San Diego County.

BACKGROUND

In February 2014, the Boards approved allocating \$900,000 of PY 13-14 unobligated funds for a pilot program to provide youth re-engagement services in partnership with San Diego Unified School District (SDUSD). Services are provided primarily at the youth “pilot re-engagement center” located in a designated youth room at the South Metro AJCC. In addition, staff are conducting outreach in the community and at school sites where youth may be targeted for recruitment and re-engagement.

The youth re-engagement center pilot project is part of the broader San Diego Youth Development Office’s (YDO) Youth Opportunity Pathways Initiative (PATHWAYS) that targets youth ages 16-24 who are not connected (or are insufficiently connected) to education, training and employment. PATHWAYS is an initiative funded through a grant from The Aspen Institute’s Forum for Community Solutions, with support from The California Endowment.

In partnership with the SDUSD and PATHWAYS, WIA Youth funds were leveraged to provide case management and intensive wrap-around services that support a youth’s successful re-engagement and transition to education and/or occupation skills training. SDUSD has committed resources to create a systemic approach to dropout recovery and transition services, expanding their dropout recovery efforts and enhancing support to students who are at severe risk of dropout due to chronic absences, credit deficiency, low reading and math skills and English language proficiency. Utilizing the national best practice model – Check & Connect¹ – SDUSD is currently funding staff positions to provide academic coaching and mentoring to the youth enrolled in the re-engagement center.

ATTACHMENTS

None

¹Check & Connect is a research-based intervention used with students who are disengaged from school and learning. The core of Check & Connect is a trusting relationship between the student and a caring, trained mentor. This mentor advocates for and challenges the student and partners with the family, school, and community to keep education salient for the student. Check refers to systematic monitoring of student performance variables (e.g., absences, tardies, behavioral referrals, grades). Connect refers to personalized, timely intervention focused on problem solving, skill building, and competence enhancement.

Item #5: CalJOBS and Performance Report Updates

DATE: February 23, 2015

TO: Youth Council

FROM: Sara Fox, Manager of Youth Programs

INFORMATIONAL ITEM - NO ACTION REQUIRED

Melinda Jackson, Data Management Specialist, will be presenting an update on CalJOBS and performance reports for the WIA youth contracted service providers.

ATTACHMENTS

None

Item #6: Youth Council Working Group Updates

DATE: February 23, 2015

TO: Youth Council

FROM: Sara Fox, Manager of Youth Programs

INFORMATIONAL ITEM - NO ACTION REQUIRED

The Youth Council Sub-Committees serve as the “working-groups” of the Youth Council. Each committee is responsible for the corresponding four categories goals and objectives. Committee Chairs, or their designee, will provide a brief update on each of their respective committees:

1. Governance/Evaluation

BACKGROUND

The Governance/Evaluation group charged with the objectives and the action items under the fourth goal of the Youth Council’s 5-year strategic plan. The goal of the Governance/Evaluation group is that “The Youth Council is the workforce development intermediary for the region.” Below are the updated specific action items under that goal:

Objectives	Actions Items	Status
<ul style="list-style-type: none"> Develop a “robust” and meaningful Youth Council membership. 	<ul style="list-style-type: none"> Identify and vet appropriate, “value-added” representatives to participate on the Youth Council – update for WIOA Develop a plan to identify and secure a parent representative ✓ Create collateral materials for outreach and recruitment efforts. Update Youth Council orientation materials on-line Develop “commitment letter” and member evaluation for members to complete annually. Convene annual retreat ✓ 	<ul style="list-style-type: none"> Currently reviewing membership and attendance – filling mandatory seats and refining the membership process Updating board orientation for new members Updating/creating annual commitment letter
<ul style="list-style-type: none"> Align Youth Council priorities with other youth serving systems to support “all youth one system” movement. 	<ul style="list-style-type: none"> Routinely review and partner/leverage with other entities to further support for youth workforce activities Identify other governance structures to request participation and/or a seat to add workforce development to their agenda 	<ul style="list-style-type: none"> As SDWP selects a new Youth Director, that person will attend board meetings that correlate with WIA/WIOA workforce activities.
<ul style="list-style-type: none"> Investments are measured and reviewed for success and continuous improvements. 	<ul style="list-style-type: none"> Develop valid and meaningful performance accountability measures for all youth workforce development investments. 	<ul style="list-style-type: none"> Staff are working on data comparisons highlighting service area vs. need (based on poverty, educational attainment, unemployment, etc.)

✓ Marked as complete

COMMITTEE UPDATES AND TASKS

The committee is currently reviewing Youth Council memberships, including open mandatory seats. They will begin to draft changes to the bylaws on memberships and the process on vetting requests to join, as well as other governance objectives. It is the mission of the committee to ensure the Council is comprised of active and engaged individuals from across the region that are committed to helping serve vulnerable youth in San Diego County. The chair of the Youth Council will be reaching out in the coming weeks to those members whose terms will expire on June 30, 2015, as well as those who have not met the attendance requirements (50%) of the Youth Council, to confirm his/her participation.

Youth Members have applied to the Youth Council and the group is working with them to confirm their interest in serving on the board. Youth will attend the meeting in February to learn more about the meeting and how it operates; staff will answer any questions and guide them through the materials. Their membership item will be brought to the May 12th Youth Council meeting. All Youth members will be assigned a Board Member “mentor” to guide the Youth members through the agenda items for each meeting.

The board orientation packet is being revised and will be available to all board members and prospective members before the next Youth Council meeting. A yearly “commitment letter” will also be updated and sent out to all members. The commitment letter will include participation on a working group, yearly visits to Youth Providers/programs, etc.

The group will continue to work with staff on a “community needs assessment,” as we approach the new RFP process under WIOA. Staff, under the direction of the working group, will continue to provide performance accountability measures above and beyond the measures captured by CalJOBS.

NEXT YOUTH COUNCIL MEETING UPDATES

SDWP staff will work with the chairs of the remaining working groups to coordinate meeting dates before the next Youth Council meeting.

ATTACHMENTS

None

Item #7: Youth Department Update

DATE: February 23, 2015

TO: Youth Council

FROM: Andy Hall, Vice President and Chief Program Officer

INFORMATIONAL ITEM - NO ACTION REQUIRED

SDWP Youth Team staff will provide information on Connect2Careers (C2C), Life Sciences Summer Institute, WIOA planning and implementation process, the 2015 Youth Council retreat, and other department updates.

ATTACHMENTS

None