

## Workforce Development Board - Executive Committee

*date* Tuesday, July 25, 2017

*time* 10:00am – 11:00am

*place* 3910 University Avenue, 4<sup>th</sup> floor, (central conference room)

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### AGENDA

#### Welcome

- **Phil Blair – Chair**
  - Call the meeting to order
  - Non-agenda public comment

#### Action Items

- **Phil Blair – Chair**
  - Item #1: Minutes of the prior meeting
  - Item #2: WDB membership review:
    - Vacancies, candidates, recommendations
  - Item #3: Review Officer seats/terms
    - Recommendation of Vice Chair

#### Discussion Items

- Item #4: Board membership dues
- Item #5: Planning for August 17, 2017 WDB meeting
- Item #6: Staff Report
  - Update on SDWP activities

#### Adjournment and Set Next Meeting

PUBLIC COMMENT: Members of the public may address the Executive Committee on issues on this agenda (three minutes per speaker) and/or other items within the Executive Committee's scope. To speak, submit a "Request to Speak" form prior to the meeting. In compliance with the Americans with Disabilities Act, the SDWP will provide accommodations to persons who require assistance. Please call (619) 228-2900.

**Item #1: Minutes of the April 19 WDB Executive Committee Meeting**

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**Members Present**

Marlene Taylor, Chair  
Phil Blair, Vice Chair  
Omar Passons, Secretary/Treasurer

**Member Absent**

Annie Taamilo

**Staff Present**

Andy Hall, Brooke Valle

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Marlene Taylor, at 11:36am at Manpower with a quorum.

**Public Comment**

None

**The following items were approved**

*1-04/19/2017 - Item 1*     **Minutes of the November 4 Executive Committee Meeting**

Motion to approve the minutes.

*Motioned, Seconded, Carried Unanimously (Passons/Blair)*

*2-04/19/2017 - Item 2*     **WDB Membership**

Motion to defer action until next meeting.

*Motioned, Seconded, Carried Unanimously (Passons/Blair)*

**DISCUSSION**

M. Taylor requested we increase our communication to applicants who have applied to the WDB seats and be clear on the process and timing of their application.

*3-04/19/2017 - Item 3*     **Planning for May 4, 2017 WDB Meeting**

Discussed the flow of upcoming WDB meeting and order of agenda.

**Adjournment**

The meeting was adjourned at 12:42pm