

Workforce Development Board (WDB)

date Thursday, July 21, 2016
time 8:00a – 9:30a
place San Diego Workforce Partnership, 3910 University Ave. San Diego, CA
Julie Benedict Community Room, 3rd Floor

AGENDA

Welcome

- **Marlene Taylor – Chair**
 - Call the meeting to order
 - Non-agenda public comment

Action Items

- **Marlene Taylor – Chair**
 - Item #1: Minutes of the June 16 Workforce Board Meeting
 - Item #2: Contract Action: Reentry Works Project Expansion
 - Item #3: WDB Officer Nominations

Information/Discussion

- Item #4: Committee Overviews and Reports
- Item #5: SDWP Executive Staff Update

Adjournment

- **Next meeting – September 15, 2016 – Location SDWP Office**

PUBLIC COMMENT: Members of the public may address the Workforce Development Board on issues on this agenda (three minutes per subject) and/or other items within the WDB's scope. To speak, submit a "Request to Speak" form prior to the meeting. In compliance with the Americans with Disabilities Act, the SDWP will provide accommodations to persons who require assistance. If you require assistance, please call (619) 228-2900.

Item #1: Minutes of the June 16 Workforce Board Meeting

Members Present

Andrew Berg	Ky Lewis	Nick Macchione
Annie Taamilo	Mark Cafferty	Omar Passons
Carlos Turner Cortez	Marlene Taylor	Patrick Knighton
Carmencita Trapse	Matt Kriz	Phil Blair
Katie Hansen	Mitch Mitchell	Tom Lemmon

Members Absent

Althea Salas	Krista Torquato	Richard Barrera
Ed Hidalgo	Lee Goodman	Steve Redding
Eric Robles	Marco Ortiz	Sunita Cooke
Erik Caldwell	Patrick Knighton	
John Ohanian	Patrick Lloyd	

Location: SDWP

All reports, memoranda and letters contained in the agenda or distributed at the meeting shall by this reference become part of the original minutes.

The meeting was called to order by Marlene Taylor, at 8:05a, with a quorum present.

Public Comment

County Supervisor Dave Roberts and Agency Director of the County of San Diego Health and Human Services Agency Nick Macchione presented SDWP with a proclamation honoring SDWP as a Live Well San Diego recognized partner.

1-06/16/2016 - Item 1 **Minutes of the April 14 Meeting**
Motion, Second, Carried Unanimously (Berg/Lewis)

The following items were approved on the consent agenda:

2-06/16/2016 - Item 3 **Contract Action: Layoff Aversion Services**
Recommend approval with California Manufacturing Technology.

3-06/16/2016 - Item 4 **Contract Action: Kitchens for Good Customized Training**
Recommend approval of contract with Kitchens for Good.

4-06/16/2016 - Item 5 **Contract Action: Foster Youth Programs**
Recommend approval for PY16/17 services to foster youth.

5-06/16/2016 - Item 6

Contract Action: Youth Re-Engagement Center

Recommend approval of the three-year pilot youth re-engagement center in partnership with San Diego Unified School District (SDUSD) and the Youth Development Office Pathway's Collaborative.

6-06/16/2016 - Item 7

Contract Action: Youth Program Close-outs and Transition

Recommend approval of PY16/17 contract actions to include additional funding to close-out contracts and to provide follow-up services.

Consent Agenda Vote

Motion, Second, Carried Unanimously (Berg/Hansen)

Abstentions:

Item #5: N. Macchione

Item #7: P. Blair

Items #2-7: T. Lemmon

Items #2-7: M. Mitchell

The following items were approved

7-06/16/2016 - Item 2

Contract Action: America's Job Center of California (AJCC)

Recommend approval of allocations to AJCC providers for PY16/17.

Motion, Second, Carried Unanimously (Berg/Passons)

Abstentions: P. Blair and N. Macchione

DISCUSSION

The Board had a discussion regarding wage data, performance metrics, etc. Staff will present on data at the next meeting.

8-06/16/2016 - Item 8

Request for Proposal (RFP) Framework for AJCCs

Recommend approval of the RFP framework to procure service providers for the AJCC Network.

Motion, Second, Carried Unanimously (Taamilo/Cafferty)

DISCUSSION

Recommendations for staff to consider:

- Increased AJCC co-location with other agencies.
- A sub-committee to explore Pay for Performance efforts.

9-06/16/2016 - Item 9

SDWP FY16/17 Budget & Audit

Approve the FY17 Budget and FY15 Single Audit.

Motion, Second, Carried Unanimously (Passons/Turner)

10-06/16/2016 - Item 10 **WDB Officers and Executive Committee**

Approve the officer roles: Chair, Vice Chair and Secretary/Treasurer.
Motion, Second, Carried Unanimously (Berg/Blair)

11-06/16/2016 - Item 11 **Youth Council Bylaws**

Motion to refer discussion to Executive Committee when formed in July. YC continues under the current structure.
Motion, Second, Carried Unanimously (Mitchell/Blair)

DISCUSSION

Board discussed concerns with separate bylaws for a committee. The Board suggested we further explore our structure, given our changes with WIOA. The Board also had many questions regarding the roles and responsibilities of the APC and YC.

12-06/16/2016 - Item 12 **Ad hoc Research Meeting Results**

O. Passons provided an overview of the discussion and the future research investments. A new study will be completed on disconnected youth. This report is expected to be released at SDWP's new Youth Summit (April 13, 2017). Staff will continue to explore the feasibility, timing, and funding needed to complete a study related to the changes in minimum wage.

13-06/16/2016 - Item 13 **President & CEO Report**

P. Callstrom provided various SDWP updates, including:

- Recognition of recent nominations/awards of Board members.
- 2,000 Priority Sector Boards in English and Spanish are now displayed throughout the county.
- Thanking Ky Lewis, Sharp HealthCare, for becoming a new employer partner for C2C.

Adjournment

The meeting was adjourned at 9:34a

Marlene Taylor; WDB Chair

Item #2: Contract Action: Reentry Works Project Expansion

RECOMMENDATION

That the WDB approve SDWP to expand the specialized jail-based America's Job Center of California (AJCC) program with service provider Second Chance as a result of the Department of Labor's (DOL) grant award received in June 2016 for the Linking Employment Activities Pre-Release 2 (LEAP2) Initiative.

BACKGROUND

SDWP was first awarded LEAP funds in June 2015 to implement its grant design, the *Reentry Works San Diego* program, to serve male participants with job center and career services at the East Mesa Reentry Facility. SDWP competitively procured Second Chance to provide these services and, with the second round of DOL LEAP funding, will replicate and expand upon the program to serve female participants at the Las Colinas Detention and Reentry Facility.

Table I: Second Chance Two Year Contract Goals

Pre-release Career Services	Case Management Services	Post-Release Services	Placements	Recidivism Rate
400	100	70*	60%*	22%**

*Of the 100 Intensive Case Management Recipients.

**Based on performance goals from LEAP 1 grant. LEAP 2 performance has yet TBD by DOL.

NO ATTACHMENTS

Item #3: WDB Officer Nominations

RECOMMENDATION

That SDWP's WDB nominate and elect Board members during the July 21, 2016 meeting to serve as the Chair, Vice-Chair and Secretary/Treasurer for a two-year term commencing July 21, 2016 and expiring July 21, 2018.

BACKGROUND

A ballot of names nominated by WDB members prior to July 14 will be provided at the meeting for a written vote.

NO ATTACHMENTS

Item #4: Committee Overviews and Reports

INFORMATIONAL ITEM – NO ACTION REQUIRED

Members of the Adult Programs Committee and the Youth Council will provide an overview of their work, membership, purpose and goals.

This will also include an overview of SDWP's performance indicators for SDWP's key programs that are regularly vetted at the committee level.

BACKGROUND

This information will help inform the WDB's ongoing efforts to develop a clear, aligned committee structure to advance the mission of SDWP.

NO ATTACHMENTS

Item #5: SDWP Executive Staff Update

INFORMATIONAL ITEM – NO ACTION REQUIRED

SDWP Executive staff will provide an update of SDWP activities and priorities.

NO ATTACHMENTS