

**SAN DIEGO WORKFORCE PARTNERSHIP, INC.**  
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<b>OPERATIONS ISSUANCE</b>
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**OPERATIONS ISSUANCE NO. 2017-08**

**DATE:** October 10, 2016

**TO:** America’s Job Center of California (AJCC) Operators & Adult and Dislocated Worker Service Providers

**FROM:** Andrew Picard, Adult Programs Director

**SUBJECT:** **LOWER LIVING STANDARD INCOME LEVEL (LLSIL) AND POVERTY GUIDELINES**

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**PURPOSE**

The purpose of this operations issuance is to transmit the 2016 update to the San Diego Workforce Partnership’s (SDWP) 70 percent Low-Income Guidelines for Adult programs. It also provides the 200 percent Low-Income Guidelines for employed adults in Workforce Innovation and Opportunity Act (WIOA).

**BACKGROUND**

The Employment Development Department (EDD) issued Directive WSD16-02, “70 Percent LLSIL and Poverty Guidelines for 2016” on July 20, 2016. This Directive provides guidance and establishes the procedures regarding determining the 70 percent Lower Living Standard Income Level (LLSIL) for 2016 published by the Secretary of Labor in the Federal Register on March 25, 2016. It also issues the 2016 poverty guidelines published by the U.S. Department of Health and Human Services (HHS) in the Federal Register on January 25, 2016.

The tables provided in the attachment are used to determine low-income status for the WIOA Title I Programs, based on the appropriate family size.

When using either table, a comparison of the applicant’s actual family income during the six-month income determination period, with the six-month figures listed above, enables the eligibility reviewer to immediately determine low-income status.

**ACTION/IMPLEMENTATION**

Use the Low-Income guidelines in the attachment to determine low-income status required for the program you are operating. Make sure front-line staff are provided this updated income table when determining income eligibility. This issuance is effective immediately.

This issuance supersedes the Lower Living Standard Income Level (LLSIL) and Poverty

Guidelines found in Chapter 7 Part I, WIOA Adult and Dislocated Worker Program Eligibility Manual.

If you have any questions regarding this issuance, please contact your Program Specialist at (619) 228-2900.

**ATTACHMENTS**

[Attachment – Lower Living Standard Income Level \(LLSIL\) and Poverty Guidelines](#)

cc: Simpson & Simpson