

SAN DIEGO WORKFORCE PARTNERSHIP, INC.
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OPERATIONS ISSUANCE

OPERATIONS ISSUANCE NO. 2016-12 REVISED

DATE: June 7, 2016

TO: San Diego Second Chance Program

**FROM: Jacqueline S. Collins
Director of Operations**

SUBJECT: Reentry Works San Diego Program Grievance and Complaint Policy Notice

PURPOSE

The purpose of this issuance is to notify the San Diego Second Chance Program of the updated Reentry Works Program Grievance and Complaint Policy Notice.

BACKGROUND

The San Diego Workforce Partnership (SDWP) was awarded the Linking to Employment Activities Pre Release (LEAP) initiative from the Department of Labor (DOL). This program creates a specialized jail-based America’s Job Center of California (AJCC) to provide incarcerated individuals with pre-release employment and training services while strengthening links to jobs and post-release services.

ACTION

Due to the specifics of the Reentry Works program population served, the Program Grievance and Complaint Policy Notice includes language for Hearing Procedures in which accommodations will be made to the San Diego County Sherriff’s Department as required. If you have any questions regarding this issuance, please contact your Program Specialist at (619) 228-2900.

ATTACHMENTS

[Reentry Works Grievance Policy](#)

cc: SDWP Internal Distribution List
Simpson & Simpson