

**SAN DIEGO WORKFORCE PARTNERSHIP, INC.**  
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<b>OPERATIONS ISSUANCE</b>
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**OPERATIONS ISSUANCE NO. 2014- 05**

**DATE:** August 26, 2013

**TO:** One-Stop Operators and Managers  
Adult and Youth Program Service Providers

**FROM:** Emilia Gabriele  
Vice-President and Chief Financial Officer

**SUBJECT: OPERATIONS MANUAL REVISION: SAN DIEGO WORKFORCE  
PARTNERSHIP OPERATIONS MANUAL INTRODUCTION – CHAPTER  
I**

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**PURPOSE**

The purpose of this operations issuance is to provide an update and replacement to the |San Diego Workforce Partnership Operations Manual Chapter I Operations Manual Introduction, with this updated version.

**BACKGROUND**

Chapter I has been updated to remove Chapter XI, WIA Performance Measures, as one of the chapters listed. Performance Measures are included in the Youth, Adult and One-Stop contracts, rather than as an Operations Manual Chapter. Also the reference to key source documents, such as the Contract General Provisions and an annual Operations Issuance Status Update, as inclusions in the Operations Manual has been removed.

If you have any questions about this issuance, please contact your Program Specialist at (619) 228-2900

**Attachment**

None

A copy of the revised Operations Manual, Chapter I can be accessed at:  
[www.workforce.org/operations-manual](http://www.workforce.org/operations-manual)

cc: Workforce Partnership Internal Distribution List  
Mayer Hoffman McCann P.C., Monitoring Contractor