

SAN DIEGO WORKFORCE PARTNERSHIP, INC.
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OPERATIONS ISSUANCE

OPERATIONS ISSUANCE NO. 2017-06

DATE: September 22, 2016

TO: All Service Providers

FROM: Gina Charest, Chief Financial Officer

SUBJECT: Operations Manual Revision: Chapter 6, Financial Management

PURPOSE

The purpose of this Operations Issuance is to announce the revision and updates to the San Diego Workforce Partnership (SDWP)'s Operations Manual, Chapter 6, Financial Management. Chapter 6 has been revised to incorporate the new Workforce Innovation and Opportunity Act (WIOA) fiscal regulations, Office of Management and Budget (OMB) Uniform Guidance, 2CFR Part 200 and other updated policies.

BACKGROUND

SDWP is the designated recipient and administrator of federal grants and a subrecipient of state grants and agreements under applicable federal job training acts for the City and County of San Diego. Therefore, contracts granted by SDWP are subject to the applicable funding acts and the applicable regulations. This includes, but is not limited to the Workforce Innovation and Opportunity Act (WIOA) funds provided by the U.S. Department of Labor. The principles and procedures in this chapter shall be applied to contracts funded by other sources (other federal agencies, state, local or private), at the discretion of SDWP. Each Operator and Service Provider and its subcontractors are responsible for establishing and monitoring a sound financial management system to comply with the applicable financial, accounting and reporting requirements.

ACTION

Effective September 21, 2016, this revision supersedes and replaces the existing Chapter 6, Financial Management, issued in July 2013.

If you have any questions regarding this issuance, please contact Kai Jackson at (619) 228-2900.

Attachment

[Operations Manual Revision Chapter 6 – Financial Management](#)